

17
9
6

March 3, 1969

Mr. Logan W. Wood
S. W. A. T. A.
2020 Mangum
Houston, Texas 77018

Dear Logan:

Thanks for your letter of February 24, 1969. The Michigan State Dental Association "Instructions for Preparation of Committee Reports" is excellent and I am going to redo it to present for use with the N.A.T.A. There are several minor changes to be made, but the main facets of the "Instructions" are exactly what we need to facilitate better work by our committees. Committee reports have been very inadequate in the past, and if some committee chairmen don't like this procedure, we'll have to get new chairmen, which isn't too bad an idea in many cases.

As to the Bureau of Information situation, I will have to clear this with the Board in Cincinnati, but I see no problems whatsoever. My thoughts as to what would be involved are as follows:

- (1) Liaison with press and other communications media at the Annual Meeting and throughout the year.
- (2) Developing a brochure or other informational material for prospective athletic trainers.
- (3) Handling correspondence with Allied Associations in regard to projects, meetings, and in the general information field.
- (4) Having available lists of people who can adequately represent the N.A.T.A. at clinics, meetings, and symposiums. By "adequately representing the N.A.T.A.", I mean people who can speak well and carry the message of the N.A.T.A. to all types of groups.

Mr. Logan W. Wood

-2-

March 3, 1969

This may sound like a big order, but much of it can be done by form letters, pre-written press releases, etc. I would appreciate your thoughts, so that by the time of the Convention, I can offer a constructive picture of this post to the Board.

Thanks again for your help, I'll look forward to hearing from you.

Very truly yours,

JACK ROCKWELL

HAL SHERBECK
DIRECTOR OF ATHLETICS
FOOTBALL COACH
GOLF

IVAN MALM
DEAN OF MEN
ATHLETIC COORDINATOR

ORAN BREELAND
WRESTLING

AL FEOLA
ASST. FOOTBALL

ERNE POLTE
WATER POLO
SWIMMING

JIM MOORE
TENNIS
ASST. FOOTBALL

GEORGE "MOE" RADOVICH
BASKETBALL

Fullerton Junior College

"HORNETS"

DEPARTMENT OF ATHLETICS

321 EAST CHAPMAN AVENUE
FULLERTON, CALIFORNIA 92634
871-8000

HORNETS

Nov. 22, 1968

JIM PASQUALE
GYMNASTICS

MARV SAMPSON
ASST. FOOTBALL

MIKE SGOBBA
BASEBALL
INTRA-MURALS

TOM TELLEZ
CROSS COUNTRY
TRACK

BOB WARD
ASST. TRACK

WES SABOURIN
PHYS. EDUCATION

BUD DAWSON
PHYS. EDUCATION

HOWARD BLACK
ASST. FOOTBALL

BILL CHAMBERS
TRAINER

Mr. Gary Delforge
Athletic Trainer
University of Arizona
Tucson, Arizona

Dear Gary:

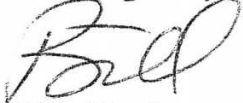
This is long overdue, but due to a non-functioning thyroid gland I have been laid low the past few months. I'm gradually catching up on things and now that my football is over I will be able to do the job I should on our committee work.

Logan Wood wrote that he was going to contact several organizations and that he was going to find out the information we want. I am glad he went ahead with this and I am going to let him know exactly what we want. Since Logan has written to five organizations and you have information on some I think we will be in good shape when we get together in January.

I talked with Jack Rockwell last week and he is not too concerned about my lack of progress. With Logan's information plus what I get from the other members Jack thinks we will be in good shape come January.

Again, I'm sorry about being slow in getting my work done. If you have any questions or suggestions please let me know.

Best regards,



Bill Chambers
Athletic Trainer

BC/nr

P.S. - Will let you know in a couple of days about who to send your info to -

October 18, 1968

Mr. Logan Wood
2020 Mangum
Houston, Texas 77018

Dear Logan:

Thanks for your letter of October 14th. I talked with Jack Rockwell today and he confirmed that Bill Chambers has been ill and as a consequence has not felt like doing much. Bill seems to be feeling better now and will no doubt be contacting you in the near future.

I believe his plans consist basically of assigning each one of the committee members two or three allied or similar national organizations to study with respect to their organizational structure. When this is done then we can compare them with that of the N.A.T.A. and perhaps take the best from each. If you have access to any information (constitution, by-laws, etc.) about other national organizations, you might analyze and summarize their basic features while you are waiting to hear from Bill.

Your interest and concern is greatly appreciated, Logan, as I feel that this study can be of extreme significance to the future of the N.A.T.A.

Please let me know if I can be of any assistance. Keep in touch as I appreciate hearing from you.

Best regards,

Gary Delforge
Chairman, Board of Directors
N.A.T.A.

GD:ph

cc: Mr. Jack Rockwell

SOUTHWEST ATHLETIC TRAINERS ASSOCIATION

DISTRICT 6 - NATIONAL ATHLETIC TRAINERS ASSOCIATION

VERNON ESCHENFELDER - PRESIDENT
1723 PECAN LANE
HOUSTON, TEXAS 77477

JAMES DODSON - EXECUTIVE SECRETARY
MIDLAND HIGH SCHOOL
MIDLAND, TEXAS 79701

BILLY PICKARD - NATIONAL DIRECTOR
TEXAS A & M
COLLEGE STATION, TEXAS 77840

GIB WEAVER - VICE PRESIDENT
LUBBOCK PUBLIC SCHOOLS
LUBBOCK, TEXAS 79413

LOGAN WOOD - PUBLICITY DIRECTOR
2020 MANGUM
HOUSTON, TEXAS 77018

10/14/68

Dear Gary,

Hope your season is going well.

I talked with Bobby Gunn today and they have yet to win one. Some years are like that I guess

I haven't heard anything from Bill Chambers on this re-org. committee yet. I wrote him about 6 weeks ago but I understand he's been sick. If you have any information or know of anything I could be doing, please let me know.

Sincerely,
Logan Wood

1969 Annual Meeting - Waco, Texas

GIB WEAVER - PROGRAM CHAIRMAN
LUBBOCK PUBLIC SCHOOLS
LUBBOCK, TEXAS 79413

BILLY PICKARD - EXHIBITS CHAIRMAN
TEXAS A & M
COLLEGE STATION, TEXAS 77840

DAVID HUFFSTEFLE - HOST TRAINER
BAYLOR UNIVERSITY
WACO, TEXAS 76700

October 3, 1968

Mr. Bill Chambers
Athletic Trainer
Fullerton Junior College
Fullerton, California

Dear Bill:

I talked with Jack Rockwell by phone last week about our Ad Hoc Committee study. Jack mentioned that he was going to call you to see how you were progressing. He also mentioned that he had heard by the grapevine that you had not been feeling too well. Bill, I thought I would write to see if there is anything I can do to help with the study.

If I remember correctly, we were going to assign each one of the committee members 2 or 3 allied or similar organizations to study and analyze as the first step. Let me know whether or not this has been done, Bill, as I have constitutions, by-laws, and other materials collected from these organizations: The American Medical Association, The American Football Coaches Association and the College Sports Information Directors of America. I will pass this information on to whoever is assigned these organizations as soon as I hear from you.

Bill, please let me know what can be done from my end. I think this study is extremely important to the future of the NATA so I will do whatever is needed to help make it a good, thorough study.

Best of luck this season. If the grapevine was correct, I hope your problems aren't too serious.

Best regards,

Gary Delforge
Chairman-Board of Directors
NATA

GD:ph
cc: Jack Rockwell

SPEEDLETTTER

NATIONAL ATHLETIC TRAINERS ASSOCIATION

TO Bill Chambers

FROM Gary Delforge

SUBJECT reorganization study

DATE July 5, 1968

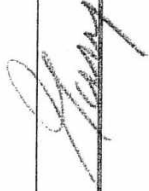
MESSAGE

Bill: I am enclosing a copy of some recommendations I made in Columbus in 1967. You may remember them. File them and use them for what they are worth. I would appreciate your comments on them. Perhaps we can compare them with the results of our studies of other organizations when they are in.

Hope you are enjoying your summer. Write when you find time. I will write more later.

REPLY

SIGNED



SIGNED

DATE

June 25, 1968

Mr. Lindsay McLean
San Francisco Forty-Niners
1255 Post Street
San Francisco, California

Dear Lindsay:

I just wanted to write a short note to thank you for consenting to serve on our ad hoc committee for possible reorganization and restructuring of the NATA.

As you may already know, Bill Chambers, Fullerton Junior College, is now chairman of the committee. Besides yourself, other members who have consented to serve are:

Sayers "Bud" Miller, Ball State University
Duke LaRue, Western Illinois University
Logan Wood, Houston, Texas
Larry Gardner, Dallas Cowboys

Bill will be contacting you with more details in the near future.

Thanks again for your interest and willingness to help. Please let me know if I can be of any assistance.

Sincerely yours,

Gary Delforge
Chairman of the
Board of Directors
NATA

GDD:ph

SOUTHWEST ATHLETIC TRAINERS ASSOCIATION
DISTRICT 6 - NATIONAL ATHLETIC TRAINERS ASSOCIATION

SAM KETCHAM - PRESIDENT
BAYLOR UNIVERSITY
WACO, TEXAS 76700

JAMES DODSON - EXECUTIVE SECRETARY
MIDLAND HIGH SCHOOL
MIDLAND, TEXAS 79701

BOBBY GUNN - NATIONAL DIRECTOR
LAMAR TECH
BEAUMONT, TEXAS 77704

VERNON ESCHENFELDER - VICE PRESIDENT
HOUSTON PUBLIC SCHOOLS
HOUSTON, TEXAS 77000

GIB WEAVER - PUBLICITY DIRECTOR
LUBBOCK INDEPENDENT SCHOOLS
LUBBOCK, TEXAS 79413

February 5, 1968

Mr. Gary Delforge
Dept. of H. & P.E.
Univ. of Arizona
Tucson, Arizona 85721

Dear Gary,

Thank you for your very good letter of Jan. 30. Honestly, Gary, if we had a few more guys as conscientious as you a lot of our problems would be answered. I sincerely appreciate your help and advice.

Taking your letter bit by bit I'll attempt to discuss the items with you. (It's a shame we don't live close to one another so we could sit down occasionally and talk together.)

I have asked that the Constitution and By Laws Committee meet with us and make some definite plans on revision. As you remember, we revised the By Laws somewhat last summer but have not reprinted the book as yet. The ideas that Bud Miller of Stanford brought forth are terrific and are worthy of our strong study and consideration. By all means we should have professional help in proposed revision and Chuck and Julie were instructed to obtain this help.

Your suggestion on more ad hoc committees is fine as long as we have people on them that will work. We have some committees at present that simply do not function. Of course they can say that there is nothing for them to do, but I believe that they could always be functioning in some capacity. For instance, the Code of Ethics Committee could be attempting to explore what other organizations comparable to ours consider unethical conduct or practice. Our membership committee could be strengthening our membership rules (working more closely with our Professional Advancement Committee). There are so many areas that we need to vitalize and improve. Maybe, as you say, we need a complete reorganization.

1968 Annual Meeting - Waco, Texas - 1968 National Meeting Houston, Texas

VERNON ESCHENFELDER - PROGRAM CHAIRMAN
HOUSTON PUBLIC SCHOOLS
HOUSTON, TEXAS 77000

BILLY PICKARD - EXHIBITS CHAIRMAN
TEXAS A & M
COLLEGE STATION, TEXAS 77840

SAM KETCHAM - HOST TRAINER
BAYLOR UNIVERSITY
WACO, TEXAS 76700

I have recommended that we have a section in the Journal set aside for association news alone. I'm also going to recommend that there be some method devised whereby there be more rapport between the Board Members. One suggestion would be that the Secretary publish a monthly or bimonthly newsletter to the Board.

I could go on for days along this line, but must stop and get back to work with my athletes. Please keep writing and exchanging thoughts with me.

Sincerely,

A handwritten signature in cursive script that reads "Bobby".

Robert H. Gunn
Director - Dist. 6
N.A.T.A.

January 30, 1968

Mr. Bobby Gunn
Athletic Trainer
Lamar State College of Technology
Beaumont, Texas

Dear Bobby:

Received your letter of January 17th. I think your idea of studying the organizational structure of similar associations is very good. I am sure that it will be profitable. Jack has asked me to contact the A.M.A., the American Football Coaches Association, and the College of Sports Information Directors of America. I will be most happy to find out all I can and forward the results to him.

Since undertaking our study of replacing Pinky, it has become apparent that alot more is involved than simply finding a new man. From what you say in your letter, you no doubt have come to similar conclusions. Besides a study of our organizational structure and our dues, I would like to suggest that we undertake a major revision of our Constitution and Bylaws. With other changes this will be a necessity if they are to be consistent with current policies. In fact, it is now outdated in several areas. Do you think we should get the Constitution and Bylaws Committee thinking about this now? Our sports information director here is a past president of the College Sports Information Directors of America. He suggested, as I think we talked about before, that we get professional help (lawyer, etc.) in rewriting the constitution when the time comes. Something to consider?

Also, Bobby, If I could be permitted one more observation, it seems to me that perhaps a way to accomplish things in the future might be through greater use of ad hoc and special committees who are given specific jobs and

responsibilities. I know of a lot of energetic individual members who are sincerely interested in helping in some way, but have not been elected to office as yet. Maybe we could single them out and give them a chance to contribute. I have often thought of projects that could be worked on by special committees (development of NATA sponsored audio-visual teaching aids, future sources of revenue, writing of NATA history, etc.) What do you think about this as an approach to stimulating more interest?

Enough for now, Bobby. I will be looking forward to hearing from you in the future.

Sincerely yours,

Gary D. Delforge
Director District #17
NATA

GDD/lg

**Department of Intercollegiate Athletics
Lamar State College of Technology**



Beaumont, Texas
January 17, 1968

Gary Delforge
c/o Dept. of Athletics
Univ. of Arizona
Tucson, Arizona

Dear Gary,

Thank you for a job well done, especially under the trying circumstances of poor response to your requests. I really do not know what it takes to stimulate positive action on the part of our people. One thing that continually haunts me is the realization that I'm not doing a hell of a lot to open and increase the lines of communication within the N.A.T.A., which I know full well is one of our major problems. I hope the next Board will actively use the "Journal" more--maybe have one page devoted to N.A.T.A. business exclusively--and get the word out with every issue on current problems.

I am going to ask that you three do another job for us. Would each of you pick about three organizations of comparable size and scope of operation to ours and find out what you can about their methods of organization and function. If possible, find what dues they pay, their Table of Organization, their administrative officers functions and responsibilities, methods of funding or sources of revenue, etc. I believe that most associations would be willing and able to give us this information.

Just get all of the information you can and present it to us at the first Board Meeting--June. It should be of tremendous help to the N.A.T.A. for future planning, as we may be able to eliminate some of the mistakes other organizations have made in the past.

Thank you again for your cooperation and work for our group. I sincerely appreciate it and know that the N.A.T.A. will progress because of your work.

Sincerely,

Robert H. Gunn



st. louis football cardinals

January 16, 1968

Mr. Gary Delforge, Head Trainer
Dept. of Athletics
University of Arizona
Tuscon, Arizona

Dear Gary:

In accordance with our last telephone conversation I'm sending you a copy of the Committee report in its final form. I passed on copies of the report to Bobby Gunn and Pinkie Newell this past week in New York. They both asked me to convey their thanks for the effort and thought that you contributed. I am sincerely sorry I couldn't get copies of the report to you before. I presented them to Bobby and Pinkie, I hope everything as presented is all right.

Bobby Gunn will be sending you, as a District Director, a copy of the report and an accompanying letter of explanation about February 1st. In this letter he will outline the source of action he feels needs to be taken to first change the dues structure and then to name an Executive Secretary. I believe he will be asking each District to name a candidate, or candidates for the position of Executive Secretary. What further action he is considering I'm not sure, but I do know that he is aware of the timeelement and will proceed as rapidly as possible.

While meeting with Bobby and Pinkie we discussed at quite great length the overall structure of the N.A.T.A., and specifically things that could be done to stimulate more participation in the business of the N.A.T.A. by all members. From the discussion Bobby asked me to ask you if you would continue to serve on the Study Committee. What Bobby has in mind is for us to undertake a study of a member of organizations somewhat similar to ours with the following points to be examined and reported on:

1. Overall Structure - How managed, how financed, how controlled, both nationally and regionally and or sectionally.
2. How national meetings are held, number of days, aim of national meeting, how business meeting is handled at National meeting. Does entire Active membership participate, or is Business meeting handled by District Directors or delegates.

If delegates are used, how are they appointed, on what basis are they appointed or chosen (so many per districts, so many per number of active members, in District, or other means.)

This report will be presented to the Board of Directors at the Annual Meeting in Hanston in June. I would appreciate your contacting the following organizations to obtain the information I outlined above.

American Football Coaches Assoc.
A.M.A.
C.O.S.I.D.A.

If at all possible I would like to receive the information back from you by late April so that it can be printed up in report form for presentation. Again thanks for you help on this previous study and I hope you will be able to help on our present undertaking.

Very truly yours,

ST. LOUIS FOOTBALL CARDINALS

Jack Rockwell
Jack Rockwell, Trainer

JR/ng
1/16/68

*Answered 2/7/68
accepting assignment*

February 16, 1968

Mr. Floyd B. Schwartzwalder
President
American Football Coaches Association
Athletic Department
Syracuse University
Syracuse, New York

Dear Mr. Schwartzwalder:

I have been asked by the National Athletic Trainers' Association to serve on an ad hoc committee to study the organizational structure of our Association. In an effort to minimize mistakes in future attempts to structure our Association, we are soliciting help from similarly organized national associations in the areas of athletics, physical education, and medicine. We would like to compare our present structure with that of the American Football Coaches Association. It is for this reason that I am seeking your assistance. It would be greatly appreciated if you could send me information about the American Football Coaches Association with respect to the following four pertinent areas:

1. General organization - geographical districts or regions? district or regional offices? district or regional meetings etc.
2. National officers and Board of Directors - officers elected? salaried or non-salaried (if so, how paid?) Board of Directors elected, appointed, or represented by districts? terms of office? etc.

3. National Meetings and Board of Directors Meetings - how many per year? length of meetings? how is business handled at national meeting (by directors or delegates or by general membership?) etc.
4. General Financing and Dues Structure - membership classifications and corresponding dues? other sources of financial support? etc.

Perhaps several of the above questions can be answered by your Constitution and By Laws. If they are available, I would appreciate your sending me a copy along with any additional information, recommendations or suggestions that you may have. Your assistance in our Committee's project will sincerely be appreciated. Thank you for your cooperation.

Sincerely yours,

Gary D. Delforge
Director, District #7
NATA

GDD/lg

February 10. 1968

Mr. William D. Murray
Executive Director
American Football Coaches Association
1017 Lakewood Avenue
Durham, North Carolina 27707

Dear Mr. Murray:

I have been asked by the National Athletic Trainers' Association to serve on an ad hoc committee to study the organizational structure of our Association. In an effort to minimize mistakes in future attempts to structure our Association, we are soliciting help from similarly organized national associations in the areas of athletics, physical education, and medicine. We would like to compare our present structure with that of the American Football Coaches Association. It is for this reason that I am seeking your assistance. It would be greatly appreciated if you could send me information about the American Football Coaches Association with respect to the following four pertinent areas:

1. General organization - geographical districts or regions? district or regional offices? district or regional meetings? etc.
2. National officers and Board of Directors - officers elected? salaried or non-salaried (if so, how paid?) Board of Directors elected, appointed, or represented by districts? terms of office? etc.

3. National Meetings and Board of Directors Meetings - how many per year? length of meetings? how is business handled at national meeting (by directors or delegates or by general membership?) etc.
4. General Financing and Dues Structure - membership classifications and corresponding dues? other sources of financial support? etc.

Perhaps several of the above questions can be answered by your Constitution and By Laws. If they are available, I would appreciate your sending me a copy along with any additional information, recommendations or suggestions that you may have. Your assistance in our Committee's project will sincerely be appreciated. Thank you for your cooperation.

Sincerely yours,

Gary D. Delforge
Director, District #7
NATA

GGD/lg

1

~~Handwritten notes and signatures at top right.~~

February 1968
~~January 29, 1968~~

American Medical Association
535 North Dearborn St.
Chicago, Illinois 60610

~~Mr. Bill Munay
Executive Director
American Football Coaches Association
Duke University
Durham, North Carolina~~

Dear Mr. ~~Munay~~: *Gentlemen:*

I have been asked by the National Athletic Trainers' Association to serve on an ad hoc committee to study the organizational structure of our Association. In an effort to minimize mistakes in future attempts to structure our Association, we are soliciting help from similarly organized natural associations in the areas of athletics, physical education, and medicine. We would like to compare our present structure with that of the American Football Coaches Association; It is for this reason that I am seeking your assistance. It would be greatly appreciated if you could send me information about the American Football Coaches Association with respect to the following four pertinent areas:

American Medical Association
American Medical Association

1. General organization - geographical districts or regions? district or regional offices? district or regional meetings? etc.
2. Natural officers and Board of Directors - officers elected? salaried or non-salaried (if so, how paid?) Board of Directors elected, appointed, or represented by districts? terms of office? etc.

3. National Meetings and Board of Directors Meetings - how many per year? length of meetings? how is business handled at national meeting (by directors or delegates or by general membership?) etc.
4. General Financing and Dues Structure - membership classifications and corresponding dues? other sources of financial support? etc.

Perhaps several of the above questions can be answered by your Constitution and Bylaws; If they are available, I would appreciate your sending me a copy along with any additional information, recommendations or suggestions that you may have. Your assistance in our Committee's project will sincerely be appreciated. Thank you for your cooperation.

Sincerely, *Yours,*

Gary D. Delforge
Director, District #7
NATA

GDD/1g

February 8, 1968

American Medical Association
535 North Dearborn Street
Chicago, Illinois 60610

Dear Gentlemen:

I have been asked by the National Athletic Trainers' Association to serve on an ad hoc committee to study the organizational structure of our Association. In an effort to minimize mistakes in future attempts to structure our Association, we are soliciting help from similarly organized national associations in the areas of athletics, physical education, and medicine. We would like to compare our present structure with that of the American Medical Association. It is for this reason that I am seeking your assistance. It would be greatly appreciated if you could send me information about the American Medical Association with respect to the following pertinent areas:

1. General organization - geographical districts or regions? district or regional offices? district or regional meetings? etc.
2. Natural officers and Board of Directors - officers elected? salaried or non-salaried (if so, how paid?) Board of Directors elected, appointed, or represented by districts? terms of office? etc.

3. National Meetings and Board of Directors Meetings - how many per year? length of meetings? how is business handled at national meetings (by directors or delegates or by general membership?) etc.
4. General Financing and Dues Structure - membership classifications and corresponding dues? other sources of financial support?

Perhaps several of the above questions can be answered by your Constitution and Bylaws. If they are available, I would appreciate your sending me a copy along with any additional information, recommendations or suggestions that you may have. Your assistance in our Committee's project will sincerely be appreciated. Thank you for your cooperation.

Sincerely yours,

Gary D. Delforge
Director, District #7
NATA

GDD/lg

Dear Fellow Trainer:

Attached are outlines of the correspondence I've received from 3 of my committee members and 2 of the Board members. Also there is a summary of thoughts and ideas I have collected after a lot of correspondence, study, and conversation with other Trainers. Please look over the attached sheets and express any opinions you may have. It is important that we have your opinions in order to make the reorganization study successful.

Sincerely,

Bill Chambers
Chairman
Ad Hoc Study Committee

Fullerton Jr. College
Fullerton, Ca 92634

From Larry Gardner:

1. Full executive chairman to \$11,000 to \$12,000 a year.
2. Dues: Active - \$30.00
Allied - 20.00
Advisory - \$20.00
Assoc. - \$15.00
Students - \$10.00
3. Possibility of N.A.T.A. endorsements of products used by Trainers.
4. Forming our own evaluation boards by districts.
5. Certifying Trainers twice a year by the boards.
6. For non-degreed people offer Honorary Degree from N.A.T.A. in Athletic Training if they meet our specifications, later give certification.
7. Try to make our fellow Trainers forget their petty regional differences and spend more time trying to upgrade the N.A.T.A. and the Trainers' image as a group and an individuals.

From Bud Miller:

1. Rate hike in dues is not out of line.
2. The following membership classifications were proposed:
 - A. Certified Member - member actively engaged in Athletic Training that meets the educational standards of the N.A.T.A. by passing a certification exam.
 - B. Active Member - member actively engaged in Athletic Training that does meet the educational or experience standards of N.A.T.A.
 - C. Associate Member - person whose duties are related to, but not a part of the field of Athletic Training. This would include team physicians, equipment manufacturers, physiologists, dentists, other physicians & surgeons, etc.
 - D. Student Member - a student who is actively engaged in Athletic Training as student trainer.
 - E. Honorary and Life Memberships
3. We must keep the governing body at a workable size.

From Logan Wood:

1. Form the following
 - A. Membership records committee
 - B. Bureau of Public Information
 - C. Legislative Study Committee - a long study of possible licensing.
 - D. Certification Exams Committee
 - E. Committee on Athletic Training Education - an agency to study and evaluate the status and problems of Athletic Training education.
 - F. Permanent Convention Program Committee
2. Get an alliance with the American Academy of Orthopedic Surgeons for purposes of advice on education and certification.
3. Full time administration staff
4. Houston, Texas as a national headquarters for the N.A.T.A.

From Chris Patrick:

1. Our organization is in line with the groups the Ad Hoc Study Committee studied.
2. Very little can be done in further advancement until we have a complete recruiting or clarification of our rule & regulations as they are presently stated in the constitution & by-laws.

From Alan Hart:

1. We are not financially ready to spend a great deal of money on a full time Executive Secretary and office. Also, Mr. Hart is not sure we need this.
2. Favors elected President, Vice President, and Sec/Treas. to serve two years. These people would be elected by the active membership from the District Directors.
3. A part time Executive Secretary such as we have now could then serve as a permanent member of the Board and tie everything together.
4. An outline of responsibilities would need to be made so that all officers would serve a definite function and thus take a load off the Executive Secretary.
5. Give the Board members more responsibility.

From Bill Chambers:

1. As soon as possible hire a full time executive secretary. Pay him \$11,000 or \$12,000 a year. Raises can be adjusted as the cost of living increases.
2. When a full time executive secretary is hired we should have enough money in treasury to provide secretarial help.
3. The executive secretary should be hired for 3 yrs. His work should be reviewed every year.
4. The following dues structure is suggested:

Active - \$25.00
Associate - \$15.00
Student - \$5.00
Allies - \$25.00
Honorary - None

This type of dues structure would raise \$24,980 for the NATA PROVIDED EVERYONE PAYS! We will have people that will not pay so we should base our budget on dues income of \$20,000. For those that don't pay, take them off the mailing list, and/or make them pay during registration time at NATA meeting. If he doesn't pay, don't let him register.

5. We must upgrade our journal and try to make it pay for itself. From June 1, 1967 to June 1, 1968 the journal showed a \$2,161.28 loss.
6. Charge a \$10 registration fee at our annual meeting. If we have 400 people we make \$4,000. Most members have their ways paid by their schools or organizations so this would not come out of their pockets.
7. Print a pamphlet (i.e. exercises), put NATA endorsement on it, and sell it for a couple of dollars. The teaching members of our profession could make this a required portion of their Athletic Training classes. Also, when members put on clinics they could sell them there.
8. We should elect a president from the past board of directors. This would provide certain advantages.
 1. It would take some of the load off the executive secretary and the district director that handles the chairmanship of the board.
 2. We would have a person with two years experience in NATA operations.
 3. The person would be the tie breaker in board matters that end in a tie.
We do not have a way to break ties at the present time.

SPEED LETTER

NATIONAL ATHLETIC TRAINERS ASSOCIATION

TO Gary Delforge

FROM Al Hart

SUBJECT NATA Secretary

DATE Sept. 14, 1967

MESSAGE

Gary: Enclosed is a copy of letter received from MAC Commissioner, Bob James. This is the only response I've had so I hope other Districts are doing better.

Good luck with football, Gary, and I'll keep in touch.

SIGNED

REPLY

Al, I agree wholeheartedly with Mr. James' views. I think we should take his advice. The NATA man needs strong leadership. Let's not make the mistake of having a "retired" member. I also think it could work to our advantage to have someone outside the training profession, the primary considerations being administrative abilities, education, and professional status, etc.

SIGNED

DATE

Vanderhoof's Committee - to review &
refine the proposal
according to the time table

1967 - Gary (?) original beginning for
reorganization

Prior to 1968 - the attitude indicated
a need for reorganization due to
increase in members for better &
more efficient organization.

in Clarke - Reorganization

see what NATA ends up with for
of them go through & find out
who donated what.

Incidents -

Bud Miller presented a proposal
& also possibly somebody
else. Board of Directors
meeting

Accepted the time table (1969)
* Dick Vandevorst head of
committee to study
reorganization

Ad Hoc Committee to Study Reorganization
Chairman - Bill Chambers in Houston 1968
Jack Rockwell - ~~Chairman~~
Gary Delforge
Logan Wood (O) Houston, Texas

July 25, 1967

Mr. William A. Chambers
District Director PCATA
Fullerton Junior College
Fullerton, Calif. 92634

Dear Bill:

Received your letter and I hope that all interested parties will make their concern known to the appropriate legislative people. I am writing to the Legislative Bill Room and requesting copies of the bill, so that I can find out who sponsored it and what is the intent of the bill. This situation points to the need for a thorough review of the NATA's program as indicated by the other part of your letter.

In response to your request, I have given the matter of the need for an executive secretary some thought and would like to submit a few of my ideas. In a letter to Marv Roberson for the NATA Journal, I stated "the NATA is currently undergoing this self-assessment and analysis of the efforts and qualifications needed to establish itself as a recognized professional organization .. One of the first things the NATA must do is consider the need for a full-time professional executive. The Board of Directors is charged with the obligations of establishing policy, defining goals and objectives, and effecting the means to implement these objectives. Because of the increased demands for effective action, it is necessary that the NATA seek imaginative and competent leadership."

The duties and functions of the executive would be determined by the Board and the membership. I see these as follows: Administration, Representation, Promotion, Services, and possibly many more.

1. Administration - The over-all management of the affairs of the organization would include the development of the budget and fiscal support; employment and supervision of staff; responsibility for the business of the annual meeting; preparation of reports to the Board pertaining to pertinent matters; interpretation and implementation of the policies of the Board to the membership and the community.

C
O
P
Y

- C
O
P
Y
2. Representation - The executive secretary would be responsible for the development of effective lines of communication with legislative bodies; professional associations such as the AMA and APTA; and Amateur, collegiate, professional, and Olympic Associations involved in athletics.
 3. Promotion - The need for improved communication among the membership, to inform and enlighten is evident. It is also necessary to relate to the community the proper image of the association and its members.
 4. Service - Through the development of the interest of groups who would support, both financially and promotionally, in-service educational activities would be increased. This would include seminars, workshops, post-graduate extension programs, etc., so that the membership would be able to avail themselves of the opportunity of continuing education.

This is just a brief statement of the role of the Association and areas of activities of its leadership. I am sure that they could be expanded upon. The question of whether or not to find someone within the organization is not of primary concern. The immediate problem is to define what is needed, prepare the job description, and then seek the best qualified individual, either from within or without.

However, it is again my personal opinion that that individual possess certain qualifications. It is imperative that the position require someone skilled in administration and public relations. The selected individual should have academic preparation in administration or management, and experience in either a voluntary health agency or an established professional organization. He should possess knowledge and skills in community organization, communication techniques, and program planning and implementation. Also, he should have an understanding of the problems of the broad health field and be able to relate the needs of the membership of the NATA in their efforts to gain stature and recognition as a true "professional".

I hope this has been of some help to you, and if I can be of any further service, please feel free to call upon me.

Sincerely,

Richard F. Markson
Planning Consultant

RFM:ns
~~CC M. Chamber~~
11-22



MID-AMERICAN CONFERENCE

3280 Riverside Drive • Columbus, Ohio 43221

ROBERT C. JAMES, Commissioner

June 22, 1967

Mr. Alan W. Hart
Head Trainer
Ohio University
Athens, Ohio 45701

Dear Al:

I wanted to elaborate on my discussion with you and Tom Healion regarding the position of Executive Secretary in a sports organization. It has been my experience that often organizations select a person about to retire for such a position. I believe this is a great error.

The position of Executive Secretary for any organization demands that the office holder be first a good administrator. He should be articulate and have a natural talent for writing as he is generally called upon to produce a publication. The expertise in the field is always available to him from the Executive Committee or others with the task of supervising the office. Thus, he need not even be experienced in the field for which he is working.

I can well understand the position of your group in that you have grown to the point where one can no longer undertake the duties as a sideline. A full-time person could be most productive for you in many areas in addition to serving as a clearing house for the on-going affairs of the group.

These are the thoughts I attempted to convey at the meeting and trust they will be of some assistance to you in this important area.

With kind personal regards, I remain

Sincerely,

Robert C. James
Commissioner

RCJ:fl

C O P Y

February 14, 1968

William E. Newell
Executive Secretary
National Athletic Trainers Association
3315 South Street
Lafayette, Indiana 47904

Dear Pinky:-

Many thanks for the copy of Bud Miller's proposal for NATA reorganization. I'm glad to comment on it as requested (attached) if you'll accept my naivety concerning the actual functioning of the current setup. At least you know that I've had no opportunity to develop a bias or sensitivity on individuals, ideas or politics that would color my review.

My chief concern is a definite line of authority. If NATA is to get more complex in structure to accomodate growth and leadership (and it should), each person's role must be clearly identified and appropriately identified or else confusion, anarchy, embarrassment, and bickering will follow. The suggestions concerning Committee titles and alignment are arbitrary and can be improved upon or discarded without hurting anyone (my mind would change daily on this anyway).

Sincerely yours,

Kenneth S. Clarke, Ph.D.
Staff Coordinator, Committee on the
Medical Aspects of Sports

KSC;kc-938
Enclosure

The following comments on Bud Miller's proposal for reorganization of NATA are offered for consideration. The proposal has distinct merit. These comments are intended to serve as a stimulus for discussion on details so that the best alternatives on each issue might be determined.

1. The various roles of each component in the organization need to be understood before discussion on reorganization can begin.

a. The Board establishes policy and develops guidelines for operation. On matters affecting policy and guidelines, it is supreme.

b. The Executive administers the business and operation of the organization between Board meetings within the framework laid down by the Board. On matters of organizational operation requiring action and decision between Board meetings, he is supreme. He is of course accountable to the Board for his actions and decisions, but a dynamic organization cannot afford a meek or incompetent executive.

c. The Board Committees are composed of Board members for purposes of concentrating on issues relevant to Board responsibilities of policy and direction.

d. The Standing Committees are action Committees appointed by the Board from the general membership to assist the Executive in conducting the ongoing business of the organization.

e. Ad hoc committees can be of the Board or from the membership depending on the temporary assignment that merited special attention.

f. Consultants (or Coordinators or Assistant Directors or ...) are specialists of a sort who are given authority to oversee a segment of the organization's activities. They are responsible to the Executive, removing from him the burden of direct responsibility for action but not the ultimate authority for such action.

g. The treasurer's function is to impassively receive and disburse monies, keep the books, and in all ways satisfy the laws and regulations related to financial procedures of organizations so incorporated. He would relate to the Board through the Executive because the latter must be responsible for all ongoing activities; the Board would keep control by authorizing certain preferred procedures for financial affairs. The term "Executive Treasurer", however, is a misnomer. He cannot be autonomous from the Executive. He may be a member or an "outsider" because his function is strictly mechanical. Further, these functions can be accommodated by an administrative assistant or other such business-oriented person if the structure would eventually permit the addition of this very important person to the executive offices.

h. The Medical Advisory Group could be determined from various criteria but its function would be the same: On matters of medicine that pertain significantly to the responsibilities of the athletic trainer, an authoritative experienced group of physicians should be readily available for consultation and direction. Such a group may be an already existing Committee (such as AMA's Committee on the Medical Aspects of Sports), a hand-picked group of individuals, or a combination of both. Under any selection process would be the convenience of such a group having accepted an invitation to serve the Board on policy questions related to medicine.

2. A possible alignment of Committees with Consultants is shown on the attached chart. The Board Committees are considered as Financial Constitution, and Ethics (and currently Professional Advancement if its activities now are only policy) as they function only as to policy. The standing committees would be the remainder because they deal with operation. Others may be conceived once an alignment philosophy is accepted. Some may be dropped as well. The following explanations may be helpful.

a. I'm not sure what the difference in charges are to the Injury and Research Committees so I've incorporated the former into the latter.

b. The Advertising Committee would oversee the criteria of acceptance or rejection of ads in the Journal and exhibits at the Convention. These criteria would be the same for both. The responsibilities of coordinating exhibitors are another matter. By the way, I see no reason to put the Exhibitors Committee Chairman and the Convention Program Chairman at the Division level. These men plus the Journal Editor have specific tangible assignments that are of another nature. They deserve a Consultant above them to take care of general coordinating responsibilities.

c. The Public Relations Committee should be charged with publicity, promotion, etc., as pertains to reaching the public for interpretation of what the NATA stands for and is doing. Liaison with professional organizations, on the other hand, is strictly for the Board through the Executive because policy is utmost in concern. The Executive may delegate his authority for liaison activity with a given group, but he cannot delegate his responsibility for the liaison.

3. The remaining details of communication between individuals and committees should fall in place. For example, the Executive should be ex - officio on all Board Committees as Bud Miller recommends, but his relation with the standing committees should be indirect and through his Consultants. But there should be no question that but one man reports directly to the Board, and that is why an organization has an executive. Others may be invited to report to the Board but this is for communication reporting not responsibility reporting.

(Signed) Casey
Kenneth S. Clarke, Ph.D.
February 14, 1968

THE TEN NATA DISTRICTS

BOARD OF DIRECTORS

OFFICERS

MEDICAL ADVISORY GROUP

ETHICS COMMITTEE

CONSTITUTION COMMITTEE

FINANCIAL COMMITTEE

EXECUTIVE DIRECTOR

TREASURER

PROFESSIONAL SERVICES CONSULTANT

CHMN

PLACEMENT COMMITTEE

CHMN

RESEARCH COMMITTEE

CHMN

AWARDS COMMITTEE

PROFESSIONAL EDUCATION CONSULTANT

CHMN

PROFESSIONAL ADVANCEMENT COMMITTEE

CHMN

POSTGRADUATE EDUCATION COMMITTEE

CHMN

PUBLICATIONS COMMITTEE

JOURNAL EDITOR

BUSINESS SERVICES CONSULTANT

CHMN

MEMBERSHIP COMMITTEE

CHMN

PUBLIC RELATIONS COMMITTEE

CHMN

ADVERTISING COMMITTEE

ANNUAL PROGRAM CHMN

EXHIBITS CHMN

JOURNAL ADS CHMN

January 25, 1968

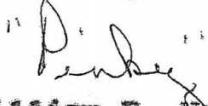
Mr. Jack Rockwell
St. Louis Cardinals Professional
Football Club
St. Louis, Missouri 63122

Dear Jack:-

Enclosed herewith is a copy of a letter, together with other material, I received from Sayers "Bud" Miller who is presently at Stanford University.

Sayers has apparently given a great deal of thought to this matter. I am sending this on to you with the hopes that it may prove a basis for your study and discussion.

Sincerely,


William E. Newell
Executive Secretary

WEN;hf
Encl.-3

cc: Bill Chambers
✓ Gary Delforge
Tom Healion
Bobby Gunn

C O P Y

January 3, 1968

Mr. William E. Newell
Executive Secretary
National Athletic Trainers Association
3315 South Street
Lafayette, Indiana

Dear "Pinky":-

I have had some thoughts about your overwhelming position and the organizational structure of the NATA. Although these thoughts may not prove to be of much value I have written them down and sent them to you for your evaluation. It is possible that one small molecule of this proposed plan may lead to something much greater.

My solution to your overburdening position is to expand your position into a national executive office with several divisions of responsibilities in which the consultant or director of each division is selected for his position by the Board of Directors.. It is my hope that this type of reorganization would relieve your position of the time taking duties and allow you to have more free personal time and serve the NATA in the capacity of public relations and a consultant to the other executive divisions and the Board of Directors.

In addition this type of reorganization gives more of our capable members a chance to participate in the administration of the responsibilities of the national organization. However, in creating the national executive office I am not advocating a national office located in any one building or one city since we do not have the funds or the personnel to afford this type of organization at the present time or in the very near future.

Of course, the key to success in this type of plan is communication between the different divisions of the executive office. In addition you will note on the enclosed chart of reorganization that I have revised the national committees according to the needs (future) of the NATA as I see them.

Some of the old committees have been dropped or consolidated while new committees have been formed. I don't believe the listed committees should be any hard set rule, but the basis for review in revising the committee structure according to the NATA'S future needs in addition to present activities.

With the chart of my reorganizational plan, I have enclosed an explanation sheet which will elucidate points where needed. If you think this plan has any value and have any questions on any part, I will be glad to try to answer them.

Remember this is only my feeble attempt to take the ever growing and overburdening duties of the executive office off the shoulders of one man and spread them out over several capable men.

I think something like this plan is needed if the NATA is to take its place along the side of other professional organizations. Otherwise, if we break one man, no matter how able, by overburdening him with the ever increasing duties of a growing professional organization, we will break down the entire national organization of the NATA.

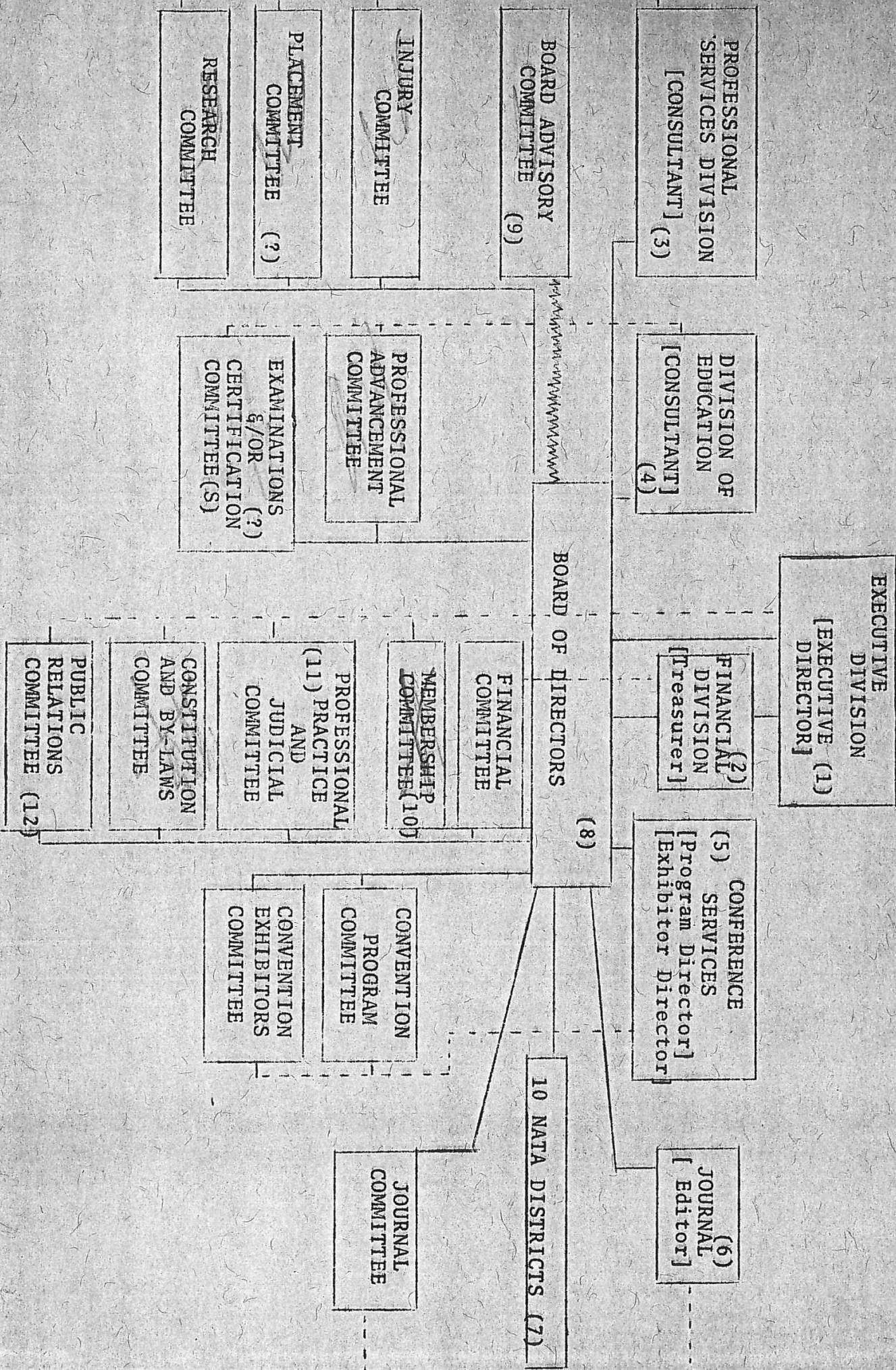
Thank you for your time and consideration in reading over this material. I would certainly appreciate your comments both favorable and unfavorable.

Yours,

Signed: Sayers "Bud" Miller
305-4 Stanford Village
Stanford, California 94305

1. Executive Secretary changed to Executive Director. Executive Director meets with Board of Directors. Executive Director serves as an ex-officio member of the Membership, Professional Practice and Judicial, Constitution and By-Laws, and Public Relations Committees.
2. Executive Treasurer in charge of the finances. Executive Treasurer works with the Executive Director. Executive Treasurer meets and reports to Board of Directors. Executive Treasurer serves as an ex-officio member of the Financial Committee.
3. Professional Services Division and Consultant would be responsible for placement services, special services and projects concerned with research, injury, insurance, etc. Professional Services Director serves as an ex-officio member of the Injury, Placement, and Research Committees. Professional Services Consultant meets and reports to the Board of Directors.
4. Division of Education Consultant would be responsible for all phases of education and professional advancement of the membership including curriculum, certification, examinations, seminars, etc. Division of Education Consultant would serve as an ex-officio member of Professional Advancement and Examinations and/or Certification Committees. Division of Education Consultant meets and reports to the Board of Directors.
5. Conference Services probably should have co-directors with one serving as a consultant to the Convention Program Committee and the other director working with the Convention Exhibitors Committee. Both Conference Services Directors would meet and report to the Board of Directors.
6. The Editor of the Journal would still put together our important quarterly publication. The Editor of the Journal would serve as a member of the Journal Committee and will meet and report to the Board of Directors.
7. The ten NATA Districts would elect their Directors in the same fashion as we do now.
8. The Board of Directors would maintain their same responsibilities and duties. In this type of organization the committees would meet on the Saturday before the Convention (annual) with one member of the Board of Directors meeting with each committee in addition to the ex-officio members from the executive offices. On Sunday the executive divisions would report to the Board of Directors and would discuss activities and reports from the committees in addition to other business. The directors would report back to their District Meetings informing it's members of the Board's activities and seeking new business. A Second Board of Directors meeting after the district meetings would discuss and vote on all new business.
9. A Board Advisory Committee composed of team physicians and other interested persons except for athletic trainers would be appointed by the Board of Directors. This Committee would meet with the Board at their meetings only in a non-voting advisory capacity.
10. The 25 Year and Honorary Committees would be merged into the Membership Committee.
11. A name change for the Code of Ethics Committee.
12. The members of this committee would help the Executive Director in serving as liaisons to other allied organizations.

NATIONAL ATHLETIC TRAINERS ASSOCIATION



May 14, 1969

Mr. William Chambers
Department of Athletics
Fullerton Junior College
321 East Chapman Avenue
Fullerton, California 92634

Dear Bill:-

I've spent the past two days going over the material you sent, plus the material that Logan sent and Bud Miller's proposal.

I seriously doubt that there is any one way to reorganize, but I do feel that Bud's proposal has more merit in direct application to our situation.

There are certain phases of Bud's proposal that I don't agree with, and certain parts that I don't completely understand. But this is why I believe it is imperative that we give Bud a chance to explain his ideas at the Board Meeting.

I would like to see the Board take definite action on those phases of the proposals that would help the organization gain greater cohesiveness and develop better communications.

It is my hope, Bill, that you will be able to give a summation of the Committee's work, allow Bud to make his presentation, and then you give the final presentation evolving from the overall proposals those factors which you feel will best help us in the immediate future.

Bill Chambers

- Page 2 -

I'm sorry if I haven't been specific enough, Bill, but I do feel that between your presentation and the Board's understanding of the needs of the organization, we should derive a great deal of good.

Write or call if I can be of help. See you in Cincinnati.

Very truly yours,

Jack Rockwell
Executive Secretary

JR;hf

✓ cc: Gary Delforge

HAL SHERBECK
DIRECTOR OF ATHLETICS
FOOTBALL COACH
GOLF

IVAN MALM
DEAN OF MEN
ATHLETIC COORDINATOR

ORAN BREELAND
WRESTLING

AL FEOLA
ASST. FOOTBALL

ERNIE POLTE
WATER POLO
SWIMMING

JIM MOORE
TENNIS
ASST. FOOTBALL

GEORGE "MOE" RADOVICH
BASKETBALL

Fullerton Junior College

"HORNETS"
DEPARTMENT OF ATHLETICS

321 EAST CHAPMAN AVENUE
FULLERTON, CALIFORNIA 92634
877-8000

HORNETS

Feb. 6, 1969

JIM PASQUALE
GYMNASTICS

MARY SAMPSON
ASST. FOOTBALL

MIKE SGOBBA
BASEBALL
INTRA-MURALS

TOM TELLEZ
CROSS COUNTRY
TRACK

BOB WARD
ASST. TRACK

WES SABOURIN
PHYS. EDUCATION

BUD DAWSON
PHYS. EDUCATION

HOWARD BLACK
ASST. FOOTBALL

BILL CHAMBERS
TRAINER

Mr. Jack Rockwell
524 Hickory Hollow
St. Louis, Missouri 63122

Dear Jack:

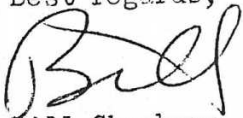
Just a note to let you know I talked with Gary last week. We had a nice talk and we discussed at length the necessity of presenting something concrete to the board in June.

We feel that we should invite Bud Miller to our meeting and let him present his organizational chart. I think we would benefit a great deal by having him present his material. What do you think?

I am sending out letters to the rest of our committee this week. I will ask them to report on an assigned organization. When they send their material back to me I will compile it and forward a copy to you.

Hope things are going well for you.

Best regards,



Bill Chambers
Athletic Trainer

BC/mr

WASHINGTON STATE UNIVERSITY

PULLMAN, WASHINGTON 99163

INTERCOLLEGIATE ATHLETICS

Feb. 13, 1969

Dear Gary:

This will be a somewhat short and fast note to you and I hope you will be able to understand it.

Your letter to Jack, Feb. 6, 1969

My comments, first parag.

I agree we need to do something to improve the service to the members for the price they pay in dues now. One of the best things that could be done is to improve the Journal. One other area we could improve is to service the membership with a central job opening center. This again is something we could do if we had a central office.

Para. 2

I agree with you on the idea of having the convention handled by professional people. That's too much money in the wrong area.

Para. 5

Your feelings as you summed up in this para. are very good and I agree with you on these subjects. Very good.

P.S. to Fran.

After looking over your application for the Newell Scholarship, I think we should use the one you sent to me. It's a lot better and I think it would be an impossible job of trying to pick someone with the application Fran sent out. Do you think it would be possible to change at this late date? I'm sure not very pleased with the one we have now.

Your letter to Jack, Jan. 28, 1969.

1st. para. I like the idea of a central dues collection. Is there any reason why we couldn't have all district dues the same?

I think it would sure make it easier on the district sec. if the dues was collected on a national scale.

2nd. para.

I also think we should have Board sec to take minutes at the Board meeting. I was wondering about having a professional sec. come in.

I also like the idea of an editorial board for the Journal. This might give us the improvement we're looking for if the board has the right people on it.

As I said I hope you can understand this mess. As usual I'm in a hurry but I wanted to make a few comments in answer to some of the letters you have sent. Do you have a tape recorder? I've been thinking about tape recording some comments and then sending the tape to you. Might not be a bad idea and it would save writing.



February 13, 1969

Mr. Logan Wood
2020 Mangum
Houston, Texas 77018

Dear Logan:

Thanks for your letter of February 5th. I am truly sorry that Bill Chambers has not contacted you, as only yesterday I received a note from him saying that he was getting in touch with all his committee members. That being as it is, I am extremely pleased to see that you have gone ahead and come up with some excellent thoughts and ideas on your own. To maintain continuity, I will attempt to follow your letter and add my comments or suggestions as I proceed.

1. In regard to the organizations you mentioned: i.e., Med. Techs., Inhalation Therapists, Am. Dental Assoc., would it be possible for you to put these organizational ideas together so that we could xerox them and get them out to the board members before we meet in Cincinnati? Also the Preparation for Committee Reports by the Mich. Dental Assoc.? If you can provide me with the information, I will get them reproduced and distributed. I feel that the Board will have a better understanding and be more ready to move on reorganization if they have some idea of what we are talking about before the Cincinnati meeting opens.

2. Membership Records Committee - This is an excellent idea, and one which Bruce Melin brought up for discussion a couple of weeks ago. We must develop a better biographical background on our membership, and especially work toward uniformity in accepting or denying membership.

3. Creation of Bureau of Public Information: This is a very good suggestion and one that is very close to my heart. I would like very much to see this Bureau created at the 1969 Meeting, and I would like to have you consider accepting the position as Bureau Chief. Think it over and let me know, I have no reservations, I know you could do the job and I know it would be done exceedingly well.

February 13, 1969

A bulletin or pamphlet on Athletic Training is a must, and, if at all possible, we should attempt to get it together before next Fall.

4. Legislative Committee - This will have to be done in the overall organizational plan. Very much needed.

5. Certification Exams Committee - Work being done now by Professional Advancement Sub Committee; Lindsey MacLean. As Certification Exams become a reality, we will have to have a Committee or Board to oversee the examination procedures.

6. Committee on Athletic Training Education - Again being worked on by Professional Advancement Sub Committee; Bud Miller. More schools are interested each week, we should have a full report at Cincinnati.

7. Convention Program Permanent Committee - You will be included in the mailing of some more information as it is gathered. This is essential to our growth, and can be handled in several different ways.

8. Equalization of Representation on Board of Directors - This problem arose at the E.A.T.A. meeting, and I'll be honest in saying I don't, at present, know what the answer is. I like your approach to the problem but I still don't really feel that there does exist the wide difference of opinion and ideas that many High School Athletic Trainers seem to feel exists. Anyway, it is another situation that must be dealt with.

Did you ask me for the certification program? If you did, I'm sorry but I don't remember your request. If you will get in touch with Lindsey MacLean at the U. of Michigan, I'm sure he will get all the material to you.

I fully agree with you also on your notes in the SNATA Newsletter, there should not be and cannot be any differentiation because of a trainers employment level. In fact, I don't even like the work level, because I firmly believe that a qualified Athletic Trainer working at any institution or with any team or club has the same job to do, has the same philosophy and the same aims.

I hope that I have made myself clear; we need people such as yourself; people who are willing to work, to think, and to act, to make the NATA continue to work and to grow. Thanks again for your letter, and let me know your thoughts on my comments.

Very truly yours,

SOUTHWEST ATHLETIC TRAINERS ASSOCIATION

DISTRICT 6 - NATIONAL ATHLETIC TRAINERS ASSOCIATION

VERNON ESCHENFELDER - PRESIDENT
1723 PEDAN LANE
HOUSTON, TEXAS 77477

JAMES DODSON - EXECUTIVE SECRETARY
MIDLAND HIGH SCHOOL
MIDLAND, TEXAS 79701

BILLY PICKARD - NATIONAL DIRECTOR
TEXAS A & M
COLLEGE STATION, TEXAS 77840

GIB WEAVER - VICE PRESIDENT
LUBBOCK PUBLIC SCHOOLS
LUBBOCK, TEXAS 79413

LOGAN WOOD - PUBLICITY DIRECTOR
2020 MANGUM
HOUSTON, TEXAS 77018

2/5/69

Dear Jack:

The following is a brief report on the work I have done on the subject of reorganization. It is brief for several reasons. First, I never heard from the committee chairman. Secondly, many ideas which I had were discussed at the informal meeting in Los Angeles. Third, many of the groups I contacted have very little to offer us for improvement. However, it is my feeling that the excellent structure of the Dental Association would be worth studying and adopting on a smaller scale. Also, the American Society of Medical Technologists and the American Registry of Inhalation Therapists are rapidly growing and are well set up on their education requirements. They have established working programs with schools all over the country and I feel we should follow their examples as rapidly as possible. I also believe the adoption of the Instructions for Preparation of Committee Reports by the Michigan State Dental Association should be adopted for our group. This might improve the workings of these committees and it gives a clear and precise set of instructions which would let each committee know exactly what was expected of them.

The following is a list of suggestions:

1. Creation of Membership records committee- function: maintenance of biographical records of all members, compile and publish a directory of more detail, work with each districts membership committee to assure that membership is being dealt with according to NATA regulations.
2. Creation of a Bureau of Public Information: to receive direction from Ex. Sect., responsible for Asst.'s public relations program, to advise local districts on any aspects of public relations, aid officers of Asst. in performance of duties as spokesmen for the Asst., assist other committees, etc. in their public relations functions, to achieve among the public a better understanding and appreciation of Athletic Training in all its aspects, to publish an information bulletin or pamphlet on training to answer individual requests for information on the profession.
3. Creation of a Legislative Committee- purpose: for study of future licensing, similar to the Physical Therapy Act., to be first done on an NATA Committee basis and then establishment of Legislative Committees on an individual State basis, set-up through the district in which the individual belongs.
4. Creation of Certification Exams Committee- purpose: to establish a national exam comprising various aspects of academic and practical work. This test to be administered by district sects. for the present.
5. Creation of Committee on Athletic Training Education- The broad duties of the committee are to act as the agency of the Training profession for studying and evaluating the status and problems of Athletic Training education and to make recommendations for improvement of education. Also, to administer the program for accreditation of schools for the study of athletic training. This will include inspection and evaluation of schools to determine if the academic and other requirements for NATA certification are adequate.

1969 Annual Meeting - Waco, Texas

GIB WEAVER - PROGRAM CHAIRMAN
LUBBOCK PUBLIC SCHOOLS
LUBBOCK, TEXAS 79413

BILLY PICKARD - EXHIBITS CHAIRMAN
TEXAS A & M
COLLEGE STATION, TEXAS 77840

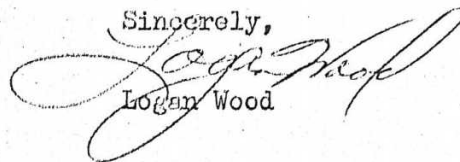
DAVID HUFFSTEFER - HOST TRAINER
BAYLOR UNIVERSITY
WACO, TEXAS 76700

6. Convention Program Permanent Committee- this has been discussed so I will skip it.

7. Equalization of Representation on Board of Directors- purpose: to give equal representation to various levels of Athletic Trainers and voting power on Board in accordance with number of members per district. Example: a district with X number of members on the high school level would be entitled to a representative from that level from that district. The college and pro trainers would combine for one representative on the board from their respective district. The details as to number of members required for this seat on the board would have to be worked out. But without such equal opportunity for all levels, the active membership classification will not mean full rights for all members.

I did not receive a copy of our certification program as I asked for, so I unable to comment on that part of our program.
Hope to see you this summer,

Sincerely,

A handwritten signature in cursive script, appearing to read "Logan Wood".

Logan Wood

NATIONAL ATHLETIC TRAINERS ASSOCIATION

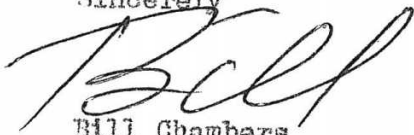
Dear *Dory*

Enclosed are outlines of six organizations the Ad Hoc Study Committee surveyed. There were several other organizations that we had material on but the information we received from them did not contain the things we were looking for.

I would like for you to look over these outlines and make suggestions that could help us make our organization better. Any suggestions will be welcome - I need to have them by May 15th so all the information can be compiled and presented at the first board meeting in Cincinnati.

I will certainly appreciate your cooperation and help. Also, I am looking forward to hearing from you.

Sincerely



Bill Chambers
Chairman, Ad Hoc Study Committee

Fullerton Junior College
Fullerton, California 92634

BC/es

Att: ①

P.S. - What is the time of the first board meeting? Do you still want me to be there?

SPEEDLETTER

NATIONAL ATHLETIC TRAINERS ASSOCIATION

TO Buck Miller
FROM Gary DeLard
SUBJECT Boardingmaster proposal DATE May 14 1969
MESSAGE

Thanks for the organization plans, I will send them to all Directors soon for their review. I am enclosing a copy of a plan that I have been working on during the past few weeks, it is similar in many respects to yours. See what you think. I would enjoy hearing your comments on it!

SIGNED

REPLY Thanks again for your work + your interest, Buck. See you soon!

Gary

SIGNED

DATE

COLLEGE OF FINE AND APPLIED ARTS
Division of Physical Education
and Athletics



May 7, 1969

Mr. Gary Delforge, Chairman
Board of Directors, N.A.T.A.
University of Arizona
Tucson, Arizona 85721

Dear Gary;

Have enclosed twelve copies of my proposed reorganization plan for the N.A.T.A. for you and the other Board of Directors members to review prior to the Cincinnati meeting. In addition, I have sent Bill Chambers enough copies for the rest of the members of the Ad Hoc Study Committee and one copy has been mailed to Jack Rockwell. Do you need more copies or is there someone else I should mail a copy of this proposal?

Once again thank you for the opportunity to present my proposed plan to the Board of Directors. It is difficult to make all possible points lucid to everyone.

(over)

PROPOSED N.A.A.T.O.A. REORGANIZATION PLAN

Sayers J. Miller

N.A.A.T.O.A. MEMBERSHIP BODY
 (Active membership of the 10 N.A.A.T.O.A. Districts)
 (elect)

10 Directors which make up the Board of Directors -----> (elect) CHAIRMAN

(appoint) ----- (appoint) ----- (appoint)

EXECUTIVE STAFF
 EXECUTIVE DIRECTOR

BOARD COMMITTEES*
 MEMBERSHIP
 HONORARY AWARDS
 PROFESSIONAL PRACTICE
 CONSTITUTION & BY-LAWS
 FINANCIAL & AUDITING
 PUBLIC RELATIONS & LIAISON

BOARD ADVISORY COMMITTEE
 Representatives from the following
 Allied and Affiliated organizations

PROFESSIONAL SERVICES CONSULTANT
 (Convention Consultant - may make
 this a separate position with the
 primary responsibility for convention
 program and exhibits)

CONVENTION PROGRAM
 CONVENTION EXHIBITS
 RESEARCH
 MEDICAL SERVICES
 PLACEMENT

DIVISION OF EDUCATION CONSULTANT
 PROFESSIONAL ADVANCEMENT
 Curricular Developments
 Certification & Exams
 Recruitment

TEAM PHYSICIANS
 AMERICAN COLLEGE OF SPORTS MEDICINE
 A.M.A. (Medical Aspects of Sports)
 AMERICAN COLLEGE HEALTH ASSN.
 NATIONAL FEDERATION OF STATE HIGH
 SCHOOL ATHLETIC ASSNS.
 N.C.A.A.
 A.A.H.F.E.R.
 A.P.T.O.A.
 ATHLETIC DIRECTORS
 P.E. DEPT. HEADS & DIRECTORS

EDITOR OF THE JOURNAL ----- JOURNAL

*Committee Membership
 One member of the Executive Staff = 1
 Member of the Board of Directors = 1
 Members representing each district
 appointed by the Board = 10

= (12)

PROPOSED REORGANIZATION PLAN
of the
NATIONAL ATHLETIC TRAINERS ASSOCIATION

From my observation of the organizational structure of the N.A.T.A. and its present problems, I have devised a plan for the reorganization of the N.A.T.A. This reorganization plan is based upon the premise that our growing organization needs more than a one man National Office or Executive Staff to perform all the acts and to transact all business for and on behalf of the Association as determined by the Board of Directors between its annual sessions. For our emerging profession to professionally advance itself in the para-medical field, the N.A.T.A. will have to be prepared at all times to meet the greater demand placed upon it for the solution of problems of greater complexity and increased services for its members during the Association's growth and development.

Therefore, you will note the basic change that I would propose in our present organizational structure is increasing our Executive Staff to either four or five persons. The increase in Executive Staff, all part-time officials, would alleviate the greater rush of demands that will be placed upon the Association between the annual sessions of the Board of Directors, our governing body. To assure effective administrators, I would propose that the Executive Staff be salaried. In my opinion, the recent increase in national dues would provide the Association the funds to be able to offer the following salaries: Executive Director, \$4000 to \$6000 a year, and all other staff members, \$2000 to \$2400 a year.

Finally, I would propose the following division of duties and responsibilities for the Executive Staff:

EXECUTIVE DIRECTOR

1. Carry out the mandates and policies of the Association as determined by the Board of Directors. Between sessions of the Board of Directors, the Executive Director may make and enforce policy on behalf of the Association as is not inconsistent with the mandates and policies determined by the Board of Directors.
2. Have full power and authority to perform all acts and to transact all business for and on behalf of the Association and to manage all the property, affairs, work, and activities subject only to the provisions of the By-Laws and all resolutions and enactments of the Board of Directors.
3. To commit the Association to no financial obligation in excess of its available financial resources and budget.
4. Devise and develop measures for the Association's growth and development.
5. To suggest to the Board of Directors the creation and appointment of such standing, special, and advisory committees as it is deemed necessary to fulfill the functions of the Association.
6. Maintain and provide on request a record of all committees and their Chairman and of the Board of Directors and its Chairman.
7. Provide for the maintenance of an Association headquarters, which shall be the center of all activities of the Association.
8. Be the administrator of the Association responsible for: interpreting and implementing the over-all policies of the Board of Directors and determining administrative practices, planning and directing the operations and activities of the Association, preparing the annual budget, serving the members effectively and conducting public relations.

9. Serve as official head and public spokesman for the Association.
10. Keep the minutes of the proceedings of the meetings of the Board of Directors and the National Business meetings.
11. Be the custodian of all records, books, and papers belonging to the Association.
12. Make a report of the Association's progress and the business and actions carried out by the Executive Staff between the sessions of the Board of Directors in writing to the Board at each annual meeting and on request of the Board.
13. Carry on the official correspondence of the Association, including such matters as notifying members of meetings, officers of their elections, committees of their appointments and duties, and all notices required by the By-Laws or by order of the Board of Directors.
14. Provide for the registration of members at sessions of the Association and keep a record of such registration.
- 15.. Collect all dues.
16. Keep true and accurate accounts of all receipts and disbursements of the Association.
17. Make a Treasurer's report in writing to the Board of Directors at each annual meeting and on request.
18. Provide the Association with an accurate and current mailing list that includes the official record of the Association's membership.
19. Coordinate all the business of the Association and act as liaison between the districts.
20. Represent or provide representation for the Association at and with as many allied associations and district meetings as is possible.

EDITOR OF THE JOURNAL

1. Over-all supervision and responsibility for publication of the Association's official Journal.
2. Keep true and accurate accounts of all receipts and disbursements concerned with the Association's Journal.
3. Make a report in writing to the Board of Directors at each annual meeting and on request of the progress and financial outlook of the Journal.

DIVISION OF EDUCATION CONSULTANT

1. Provide career guidance and counseling for the professional preparation of athletic trainers to interested athletic trainers and prospective athletic training students.
2. Devise, develop and maintain a certification examination for qualifying an individual's competency for the practice of athletic training.

3. Coordinate the Association's efforts in certifying its members with the individual state certification and licensing agencies and act as liaison between our Association and state agencies concerned with the certification of athletic trainers.

4. Provide assistance through correspondence and conference with institutions and individuals concerned with new educational programs in athletic training. This assistance will not only include the provision of the Association's approved athletic training curriculum but also the requisite facilities, resources, and faculty to carry out this educational program.

5. Accreditation of new educational programs in athletic training that are being developed in universities across the nation and provision of a current list of accredited curriculums in athletic training to the Association.

6. Provide programs of continuing education (clinics, institutes, conferences, short courses, etc.) for athletic trainers.

DIVISION OF PROFESSIONAL SERVICES CONSULTANT

1. Provide a placement service for those Association members requesting the location of a suitable position in the profession. Maintenance of listings for both available positions and athletic trainers seeking a new position should be provided.

2. Provide assistance in carrying out or directly carrying out research studies and special projects concerned with the athletic trainer and the profession of athletic training.

3. Study and suggest to the Board of Directors the need for programs to improve the socioeconomic conditions of the Association members including legal liability insurance, medical and disability insurance programs, annuity programs, and other similar programs for example.

4. To provide a record of the place and time at which the annual Conference of the Association will be held and be responsible for the over-all planning of the National program. (Responsibility of Convention Consultant if this executive staff position is developed)

5. Provide the over-all supervision for the Exhibitors and the Exhibit Committee at the National meeting and the conduct of all relations with the exhibitors. (Responsibility of Convention Consultant if this executive staff position is developed)

The separation of these specific duties would prevent confusion in performing the actions and in carrying out the business of the Association.

MAJOR RESPONSIBILITIES

BOARD OF DIRECTORS (Governing body of the N.A.T.A) - enacts legislation, By-Laws, and other resolutions during its meetings at the National Convention. Approve the actions and reports of the Executive Staff and the reports and resolutions developed by Board Committees. It is both the legislative and judicial bodies of the N.A.T.A. It enacts legislation and judges the actions of the Executive staff

EXECUTIVE STAFF - Acts as the administrators of the Association between the Annual sessions of the Board of the Directors. The Executive staff interprets and implements the over-all policies of the Board and determines administrative practices, plans and directs the operations and activities of the Association. The actions and reports of the Executive staff are subject to the approval of the Board.

BOARD COMMITTEES - study problems facing the Board of Directors and the Association and develop resolutions and reports for the consideration and approval of the Board.

BOARD ADVISORY COMMITTEE - representatives from allied associations serve in an advisory capacity to the Board of Directors and its committees and to the Executive staff in assisting them in their actions

NATIONAL ATHLETIC TRAINERS ASSOCIATION

TOTAL N.A.T.A. ACTIVE MEMBERSHIP ----- (elect) -----
 Popular Vote

PRESIDENT

N.A.T.A. DISTRICT MEMBERSHIP --- (elect) ---
 10 Districts
 Popular Vote

REPRESENTATIVE ASSEMBLY
 OR
 HOUSE OF DELEGATES

ASSEMBLY ADVISORY COMMITTEE

PARLIAMENTARIAN

SPECIAL ASSEMBLY
 COMMITTEES

ETHICS

CONSTITUTION AND
 BY-LAWS

NOMINATING

EXECUTIVE COUNCIL - Includes the
 President, Executive Director,
 Secretary-Treasurer, and the
 Four Associate Directors

EXECUTIVE DIRECTOR
 OR
 ADMINISTRATIVE DIRECTOR

SECRETARY-TREASURER

ASSOCIATE DIRECTOR
 PROFESSIONAL ADVANCEMENT

ASSOCIATE DIRECTOR
 NATIONAL PROGRAM

ASSISTANT
 EXECUTIVE DIRECTOR
 AND
 ASSOCIATE DIRECTOR
 PROFESSIONAL SERVICES

ASSOCIATE DIRECTOR
 JOURNAL AND PUBLICATIONS

RESEARCH AND INJURY
 COMMITTEE

NATIONAL PROGRAM
 COMMITTEE

PLACEMENT COMMITTEE

JOURNAL COMMITTEE

GRANTS AND SCHOLARSHIPS
 COMMITTEE

MEMBERSHIP COMMITTEE

PUBLICATIONS COMMITTEE

PROFESSIONAL EDUCATION
 COMMITTEE

MEDICAL SERVICES
 COMMITTEE

AUDIO-VISUAL AIDS COMMITTEE

CERTIFICATION COMMITTEE

PUBLIC RELATIONS AND
 LIAISON COMMITTEE

RECRUITMENT COMMITTEE

HONOR AWARDS COMMITTEE

FINANCIAL AND AUDITING
 COMMITTEE



American College Health Association

2807 CENTRAL STREET • EVANSTON, ILLINOIS 60201 • AREA CODE 312 — 491-9775

MAURICE M. OSBORNE, JR., M.D.
President
Tufts University
Boston, Massachusetts
ROBERT W. GAGE, M.D.
President-Elect
University of Massachusetts
Amherst, Massachusetts
FRANK J. KILPATRICK, M.P.H.
Vice-President
University of Iowa
Iowa City, Iowa
DONALD W. COWAN, M.D.
Secretary-Treasurer
University of Minnesota
Minneapolis, Minnesota
SAMUEL I. FUENNING, M.D.
Chief Liaison Officer
University of Nebraska
Lincoln, Nebraska
PAUL C. TRICKETT, M.D.
Affiliate Coordinator
Tulane University
New Orleans, Louisiana
GERTRUDE T. HUBERTY, M.D.
Section Coordinator
University of California
Los Angeles, California

May 13, 1969

Mr. Larry Gardner
Athletic Trainer
Dallas Cowboys Football Club
Dallas, Texas

JAMES W. DILLEY
Executive Secretary

C Dear Mr. Gardner:

O Bobby Gunn visited our annual meeting in Oklahoma City and spoke with me briefly about NATA's interest in possible reorganization to promote effectiveness. I told him that we were currently in a program of examination leading toward a complete reorganization of the ACHA in 1970, and that I would be happy to share some of the material which has been developed in that process with you.

P In 1958, the American College Health Association was reorganized in a basic way, taking individuals into membership for the first time. Sections of the Association were organized at that time, centering about the major disciplines in the college health field, as well as major program areas. Eight sections are in our present structure, in the following areas: administration, athletic medicine, clinical medicine, dental health, environmental health and safety, health education, mental health, and nursing.

Y With today's emphasis on a comprehensive approach to health, the Association, like many others in its field, is finding that it is difficult to address a health problem from a solely disciplinary base. Interdisciplinary approaches are necessary, in keeping with the concept of teamwork. For this reason, in our proposed reorganization, we are formulating a number of commissions in major areas of Association responsibility. While the sections will remain as the main reservoirs of disciplinary and program area expertise, this experience and background will be focused on problems areas through the commissions. Much remains to be done in working out these relationships, but we feel certain that this is moving in the right direction.

Organizationally, our committees will be structured under the purview of standing commissions, giving some coordination to their work before it approaches the Executive Board and the Council of Delegates. The Executive Board, successor to the present Executive Committee, will continue to meet on a quarterly basis and have intimate and general oversight over the programs of the Association. The Executive Director,

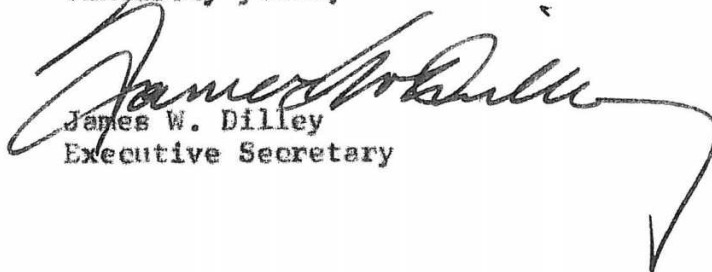
Mr. Larry Gardner
May 13, 1969
Page 2

responsible for the staff of the Association, will be responsible directly to the Executive Board. Our present Executive Committee finds that four three-day meetings per year is barely enough to maintain adequate cognizance of the Association's activities. Because Association programs are becoming increasingly complex, the Committee is likewise developing into the only organization within the Association with adequate knowledge to intimately supervise on-going programs. This leads to problems of marshalling membership support for programs which are not thoroughly understood. We are only beginning to make progress in this area.

I am enclosing an outline of our proposed reorganization. I am also enclosing a copy of the draft constitution which was presented to our membership in Oklahoma City and which will hopefully be adopted at the 1970 Fifth National Conference on Health in College Communities to be held in Boston.

If, after reading over this material, Mr. Gardner, you have specific questions, I will be pleased to hear from you. I wish you luck in your re-examination.

Sincerely yours,



James W. Dilley
Executive Secretary

JWD/mbb
encl.

cc. Dr. Fuenning
Mr. Gunn
Mr. Newell
Mr. Rockwell

AMERICAN COLLEGE HEALTH ASSOCIATION

Proposed Association Reorganization
(A Modification of the Dilley-Stauffer Proposal)

PURPOSE

Study of committee and organization structure has been under consideration for the past year, there being a need felt in the Association to more adequately define lines of authority, representation, and guidelines for the accomplishment of Association projects. The following plan is proposed to achieve these goals. It is proposed to completely rewrite the Constitution to support the type of organization presented. The material should be approached from the standpoint of its completeness to represent the tasks of the Association, assuming the existence of no bodies other than those described in the material.

CONSTITUTION

It is envisioned that the Constitution would be a very broad, basic plan which would outline the following items only:

1. Officers of the Association
2. Membership and powers of the Council of Delegates
3. Membership and powers of the Executive Board
4. Procedures for nomination to office
5. Mechanism for the creation and abolition of commissions
6. Mechanism for the creation and abolition of committees
7. Mechanism for the creation and abolition of affiliates
8. Mechanism for the creation and abolition of sections
9. Election procedures
10. Amendments to the basic plan
11. Membership in the Association

GOVERNANCE OF THE ASSOCIATION

The Association shall be governed by a Council of Delegates composed of five classes as outlined below, which would be empowered to conduct all business of the Association, save election of Association officers and amendment of the Constitution and By-Laws. The Executive Board shall act for the Council, subject to review by the Council. Actions of the Executive Board shall be consistent with broad policy as established by the Council of Delegates.

Responsibilities for Association activities would be assigned to the Commissions as outlined below. The Commissions would be advisory to the Council of Delegates, recommending policy decisions to the Executive Board and the Council of Delegates.

The Executive Board would be responsible for the management of the affairs of the Association, delegating to the Executive Director the authority to execute its will.

Membership in the Association shall consist of four categories:

1. Institutional
2. Individual
 - a. Regular
 - b. Fellow
 - c. Associate
3. Emeritus
4. Sustaining

The member institutions of the Association through their representatives shall elect the officers of the Association from nominations made by a nominating committee and from any nominations from the floor; and shall vote

on any amendments to the Constitution and By-Laws.

Individual members shall have representation on the Council of Delegates through the affiliates of the Association.

The various disciplines and program areas of the college health team shall be represented in the Association by sections. They shall be represented equally on the Council, so as to provide the competencies of each discipline of the college health team as a resource for the work of the Council of Delegates.

OFFICIAL BODIES

I. The Council of Delegates

A. Composition

The Council of Delegates shall be composed of five classes:

1. Officers of the Association (10)

President
President-Elect
Vice President for Public Affairs
Vice President for Affiliates
Vice President for Sections
Vice President for Ethics and Standards
Vice President for Liaison Activity
Vice President for Research and Projects
Treasurer
Executive Director

2. Representatives of Member Institutions

(Elected by the institutional representatives, 3 for each 100 institutional members, or major fraction thereof.)

3. Representatives of Affiliates

(Elected by the affiliates, one for each 100 institutional and individual American College Health Association members in the area of the regional affiliate, provided that no affiliate shall be without representation.)

4. Representatives of Sections

(Elected by the sections, 3 representatives from each section, one to be elected each year, provided that the chairman shall be included in the 3 representatives.)

5. All Past Presidents

B. Committees of the Council

The Council shall have two committees:

1. Executive Board (14)

President
President-Elect
Vice President for Public Affairs
Vice President for Affiliates
Vice President for Sections
Vice President for Ethics and Standards
Vice President for Liaison Activity
Vice President for Research and Projects
Treasurer
Immediate Past President
Executive Director
Two members of the Council of Delegates, appointed by the President

The Executive Board shall have three committees. All members of the committees must be members of the Executive Board, with the exception of the members of the Annual Meeting Committee.

a. Committee on Finance

Treasurer, Chairman
President
President-Elect
Vice President for Research and Projects
Executive Director

b. Committee on Association Structure

President-Elect, Chairman
President
Vice President for Affiliates
Vice President for Sections
Executive Director

c. Annual Meeting Committee

2. Nominating Committee

Appointed by the President from the following classes:

2 from the representatives of the institutions on the Council
2 from the representatives of the affiliates on the Council
2 from the representatives of the sections on the Council
1 Past President to serve as Chairman

II. The Commissions

The following Commissions will be formed, and shall consist of appointed members, appointed by the Executive Board, and ex-officio members. Each Commission shall have at least three appointed members, appointed for terms of three years, one-third of whom are to be appointed each year.

1. Commission on Public Affairs

Vice President for Public Affairs, Chairman

Appointed members

Editor, Journal of the American College Health Association

Editor, Newsletter

President

President-Elect

Executive Director

2. Commission on Affiliates

Vice President for Affiliates, Chairman

Three appointed members

President

President-Elect

Executive Director

Presidents of the Affiliates

3. Commission on Sections

Vice President for Sections, Chairman

Three appointed members

President

President-Elect

Executive Director

Chairmen of the Sections

4. Commission on Ethics and Standards

Vice President for Ethics and Standards, Chairman

Six appointed members

President

President-Elect

Executive Director

5. Commission on Liaison Activity

Vice President for Liaison Activity, Chairman

Three appointed members

President

President-Elect

Executive Director

Official Liaison Representatives

6. Commission on Research and Projects
Vice President for Research and Projects, Chairman

Appointed members
President
President-Elect
Chairmen of project advisory committees
Vice President for Liaison Activity
Executive Director

The specific duties of the Commissions would be to recommend policy and its execution in the following areas:

Commission on Public Affairs

1. Journal, editorial and fiscal policy.
2. Newsletter, editorial and fiscal policy.
3. Nominate editors.
4. Review all Association publications.
5. Recommend Association policy in the area of publications.
6. Association legislative activity.
7. Review resolutions and other statements of policy.

Commission on Affiliates

1. Coordinate affiliate activity.
2. Review affiliate structure:
 - a. Create new affiliates.
 - b. Promote appropriate mergers and affiliate realignment.
3. Review financial structure of affiliates in relation to the national organization.
4. Liaison between national committees and sections and the affiliates.
5. Provide for A.C.H.A. representation of affiliate committees.
6. Promote institutional and individual membership in the Association.

Commission on Sections

1. Coordinate sectional activity.
2. Recommend section projects for funding.
3. Review sectional structure for realignment and creation of new sections where appropriate.
4. Promote individual membership in the Association.

Commission on Ethics and Standards

1. Provide continuing review of the Recommended Standards and Practices.
2. Review publication to assure agreement with the Standards.
3. Provide policy direction to the certification program.
4. Review and maintain the nomenclature.

Commission on Liaison Activities

1. Provide for liaison with organizations, voluntary and official agencies.
2. Recommend formation of joint committees and provide for A.C.H.A. representation thereon.
3. Receive reports from all official A.C.H.A. liaison representatives and give guidance to their functions.
4. Conduct continuous review of A.C.H.A. relationships with other organizations.
5. Review and recommend all joint official statements of A.C.H.A. with any other organization or agency.

Commission on Research and Projects

1. Provide a clearinghouse for research in member colleges and universities.
2. Coordinate work of the project advisory committees:
 - a. Approve all Association projects.
 - b. Nominate members of advisory committees.
 - c. Review relationships among Association projects.
3. Coordinate the work of Association study committees:
 - a. Recommend and nominate members for appointment to committees.
 - b. Receive reports from committees.
 - c. Coordinate work among committees.
4. Conduct the Research Symposium at the annual meeting.
5. Approve applications for research projects using Association funds.
6. Recommend recipient of the Association research award.
7. Provide continuous study to identify areas where Association study and projects are needed.
8. Coordinate scientific exhibits for annual meetings.

III. Committees of the Association

All committees, other than those designated committees of the Council of Delegates and those which are committees of the Executive Board, would report to Commissions, which would be responsible for their creation and abolition on an ad hoc basis. Membership to committees of the Commissions would be on nomination of the chairman of the Commission to which the committee would report, with election by the Commission upon approval by the Executive Board.

AMERICAN COLLEGE HEALTH ASSOCIATION

CONSTITUTION AND BYLAWS

ARTICLE I

Name

This organization shall be known as the American College Health Association.

ARTICLE II

Purpose

The purpose of this Association is to provide an organization in which institutions of higher education, other organizations and interested individuals may work together to promote health in its broadest aspects for students and all members of the college community.

ARTICLE III

There shall be four categories of membership, (1) institutional, (2) individual, (3) emeritus, and (4) sustaining.

Section 1. Institutional membership shall be open to any institution of higher education, of recognized standing, not conducted for financial gain or profit.

Section 2. Individual membership shall be of three types, (a) regular, (b) associate, and (c) fellow.

- (a) Regular membership shall be open to anyone on the staff of an institution of higher education which is qualified for institutional membership.
- (b) Associate membership shall be open to anyone who is not eligible for regular membership.
- (c) Anyone who has been a regular member for at least five years is eligible to apply for fellowship. Applications for fellowship shall be approved by the Executive Board, according to criteria established by the Council of Delegates, before fellowship is granted.

Section 3. Emeritus membership shall be available to any individual member of the Association who has held such membership status for at least five years. Additional criteria for admission to and retention of emeritus membership may be established by the Council of Delegates.

Section 4. Sustaining membership shall be open to health and business organizations which may wish to support and cooperate with the Association in furtherance of its objectives.

ARTICLE IV
Officers

The officers of the Association shall be a president, a president-elect, six vice-presidents, and a treasurer. The president, president-elect, and treasurer shall each serve for a term of one year or until their successors are elected and assume office. Each of these officers shall be on the staff of an institution of higher education during his term of office.

The executive director shall serve as secretary of the Association and may, with the approval of the Executive Board, designate assistant secretaries.

ARTICLE V
Council of Delegates

The Council of Delegates, which shall be responsible for conducting the affairs of the Association in accordance with the provisions of the Constitution and By-laws shall be composed of: (a) the officers described above; (b) delegates from the member institutions; (c) delegates from affiliates; (d) delegates from the sections; (e) all past presidents of the Association; and (f) the Executive Director, with voice but without vote. Only representatives of member institutions, individual members, and emeritus members shall be eligible for membership on the Council of Delegates.

ARTICLE VI
Executive Board

There shall be an Executive Board consisting of the president, who shall be chairman, the president-elect, the six vice-presidents, the immediate past president, the treasurer and two members of the Council of Delegates appointed by the president. The executive director shall be ex-officio a member of the Executive Board with voice but without vote.

The Executive Board shall be the executive and administrative body of the Association and shall act for the Council of Delegates subject to review by the Council of Delegates. Action of the Executive Board shall be consistent with the policies established by the Council of Delegates.

ARTICLE VII
Affiliates

A group of institutions of higher learning, of recognized standing may, with the advice and consent of the Council of Delegates, form a regional affiliate in any locality, for the purpose of promoting the objectives of the Association.

The purposes and goals of affiliates of the American College Health Association are as follows:

- (1) To extend the benefits of collective information, knowledge, standards, and stimulation to college health workers in all areas.
- (2) To provide the national and affiliate organizations with channels of communication to disseminate information to and from the local level.
- (3) To provide regional or local organizational mechanisms for educational and action programs.

ARTICLE VIII Sections

The sections of the Association shall consist of the following:

- (1) Section on Administration
- (2) Section on Athletic Medicine
- (3) Section on Clinical Medicine
- (4) Section on Dental Health
- (5) Section on Environmental Health and Safety
- (6) Section on Health Education
- (7) Section on Mental Health
- (8) Section on Nursing
- (9) Others as provided in the By-Laws

ARTICLE IX Meetings

There shall be an annual meeting of the Association and of the Council of Delegates at a time and place designated by the Council of Delegates.

ARTICLE X Funds

Annual dues shall be assessed. The amount of dues for various categories of membership shall be determined by two-thirds of the Council of Delegates present and voting. Funds may be appropriated by the Council of Delegates to defray the expenses of the Association. The Council of Delegates may delegate to the Executive Board the authority to expend such funds.

ARTICLE IX Amendments

Amendments to this Constitution shall be made only at an annual meeting after having been submitted to the membership and to the Council in writing at a previous annual meeting and after having been published to the membership at least once and at least one month before the annual meeting at which action shall be taken. The affirmative vote of two-thirds of the eligible voters present and voting at the business session of the annual meeting shall be necessary for adoption.

BYLAWS

CHAPTER I
Membership

Section 1. Institutional Membership.

(a) An institution of higher education which is eligible for active membership as defined in the Constitution may submit an application for membership to the Executive Board through the Executive Director. If approved by a majority of the Executive Board, the application shall be approved.

Voting in the Association shall be by member institutions only. Each member institution shall have one vote in the Association and shall designate one member of its staff to be its representative and vote for it.

In the event that the regularly appointed representative of a member institution is unable to attend an annual or special meeting, the institution may designate an alternate, who, after proper notification to the secretary of the Association shall be eligible to vote on behalf of the institution at the meeting.

(b) Representatives of member institutions may become members of any section of the Association upon payment of individual membership dues. They may attend meetings of any section but are not eligible to vote or hold office in a section unless they are members of that section and have paid individual membership dues.

(c) Representatives of member institutions shall be eligible to hold office in the Association.

Section 2. Individual membership.

(a) A regular member or fellow shall be eligible to vote and hold office in the section to which he belongs and may hold office in the Association.

(b) An associate member shall be eligible to vote and hold office in the section to which he belongs.

(c) An individual member is not required to belong to any section. He may not belong to more than one section at one time, but may transfer from one section to another upon written application to the secretary of the Association.

Section 3. Emeritus members may, on payment of individual dues, have the privileges of the class of membership to which they belonged prior to becoming emeritus.

Section 4. Sustaining members may designate representatives who may attend and participate in meetings of the Association. They may not vote or hold office.

CHAPTER II

Dues

Annual dues for the various categories of membership may be prescribed by the Council of Delegates.

Dues for member institutions in general shall be proportioned to the size of the enrollment of the institution. If two or more distinct and separate educational institutions are under the administration of one governing body, each such institution shall be considered as a separate college for membership in the Association.

Dues for member institutions shall become due and payable immediately upon becoming members. Individual dues are payable upon making application for membership.

CHAPTER III

Officers

Section 1. Eligibility. Only representatives of member institutions, regular members and fellows in good standing shall be eligible to hold office in the Association. All officers shall be on the staff of an institution of higher education during their term of office.

Section 2. Election. The president-elect, the vice-presidents and the treasurer shall be nominated and elected at the first business session of the annual meeting. The terms of office of the six vice-presidents shall be staggered so that two are elected each year for a term of three years each. The nominating committee (appointed and announced by the president at the time he assumes office at the preceding annual meeting) shall prepare and publish a slate of nominations at least twenty-four hours before the first business session of the annual meeting.

Additional nominations may be made from the floor. Voting shall be by ballot, a majority of the votes cast being necessary to elect. In case a nominee fails to receive a majority of votes cast, the nominee receiving the lowest number of votes shall be eliminated from consideration and a new ballot taken. When there is only one nominee for an office, a majority vote without ballot shall elect.

Section 3. Installation. The officers of the Association, except the president, shall assume their duties at the close of the last business session of the annual meeting at which they are elected.

The president-elect shall be installed as, and assume the duties of, president during the last business session of the annual meeting following that at which he was elected.

CHAPTER IV
Duties of Officers

Section 1. The president shall preside at all business sessions of the Association and at all meetings of the Executive Board. He shall appoint all committees not otherwise provided for. He shall be ex-officio member of all committees except the nominating committee. He shall, at the business session during which he assumes office, appoint a nominating committee, and the names of its members shall be published. The president shall deliver an address at the annual meeting of the Association.

At the termination of his term of office as president he shall be a member of the Executive Board for a term of one year and a member of the Council of Delegates for as long as he retains membership in the Association.

Section 2. The president-elect shall be a member of the Council of Delegates and the Executive Board and shall preside at meetings of the Association and the Executive Board in the absence of the president.

Section 3. Each of the six vice-presidents shall be chairman of one of the six commissions as described in Chapter VII and shall be so designated at the time of nomination and election, as follows:

- (a) Vice-President for Public Affairs and Publications
- (b) Vice-President for Affiliates
- (c) Vice-President for Sections
- (d) Vice-President for Ethics and Standards
- (e) Vice-President for Liaison Activity
- (f) Vice-President for Research and Projects

Section 4. The treasurer shall oversee the collecting, accounting and disbursing of all moneys of the Association. He shall at the expense of the Association give a bond for the faithful performance of his duties, which shall be approved by the Executive Board. He shall assist the Executive Board in the preparation of the annual budget. He shall make an annual financial report as requested by the Executive Board. His accounts shall be audited annually by an independent auditor, who meets the approval of the Executive Board.

Section 5. The Executive Director shall be a member without vote of all standing committees and shall receive reports of all committee action so that he may be familiar with all business of the Association. He shall make an annual report to all the membership.

Section 6. Vacancies in office which occur between annual meetings shall be filled as follows: if the office of president becomes vacant, the president-elect shall assume the office of president for the remainder of the term and shall continue as president during his regularly designated term of office; vacancy in the office of president-elect shall be filled by the treasurer until his successor is elected and assumes office; vacancies in the offices of any of the vice-presidents shall be filled by election of the Executive Board, to serve until the next annual meeting, when such offices shall be filled by election for the unexpired term; replacement of the treasurer shall be made by a majority of a mail ballot of the Council of Delegates from nominees selected by the Executive Board.

CHAPTER V
Council of Delegates

Section 1. The Council of Delegates shall be constituted as set forth in the Constitution and shall be the governing and administrative body of the Association.

Section 2. The member institutions shall be entitled to three delegates for each one hundred active member institutions in good standing or major fraction thereof, at a point 30 days in time before the convening of the annual meeting. The term of office shall be three years and shall be so staggered that, as far as possible, one third of the allotted delegation is elected each year. The delegates shall be elected at the first business session of the annual meeting. A special subcommittee of the nominating committee consisting of the two representatives of the member institutions and the chairman of the nominating committee shall prepare and publish a slate of nominations at least twenty-four hours before the first business session of the annual meeting. Additional nominations may be made from the floor.

Section 3. Each section shall be entitled to three delegates. Each section chairman shall be a member of the Council of Delegates by virtue of election by the section if not otherwise entitled to membership on the Council of Delegates.

Section 4. Each affiliate shall be entitled to one delegate for each one hundred institutional and individual members, or major fraction thereof, who are also members in good standing of the Association, but each affiliate shall be entitled to at least one delegate. Representation shall be determined by the Executive Director 30 days prior to the annual meeting of the affiliate organization.

Section 5. The Council of Delegates shall meet during the annual meeting of the Association at a time and place fixed by the Executive Board. Sessions of the annual meeting may be recessed from time to time as may be necessary.

Special meetings of the Council of Delegates may be called by the president with the approval of two-thirds of the Executive Board and shall be called upon the written request of one-third of the members of the Council of Delegates. All delegates must receive written notice of all regular and special meetings at least seven days in advance of such meetings.

Section 6. The Council of Delegates may elect its own presiding officer or may delegate this duty to the president or president-elect.

Section 7. The Council of Delegates may provide for rules and regulations for its own governance and may request the Executive Board to appoint such committees as may be necessary to carry out its functions.

Section 8. A quorum of the Council of Delegates shall consist of a majority of the members.

CHAPTER VI
Executive Board

Section 1. The Executive Board shall be constituted as set forth in the Constitution. It shall have authority to act for the Association. Any action taken by the Executive Board shall be reported in full to the Council of Delegates at its next meeting.

Section 2. The Executive Board shall have the power to employ, discharge, and fix the compensation of the Executive Director. He shall be wholly and individually responsible for the employment and direction of such personnel as may be required to execute the decisions of the Association, and he shall be responsible to the Association for the acts of such employees, Such staff appointments shall be in conformance with the budget as approved by the Council of Delegates and Executive Board.

Section 3. The Executive Board shall control the arrangements for the annual meeting and may delegate responsibility for these arrangements as it sees fit.

Section 4. The Executive Board shall establish and replenish a fund for the support of Section projects. The amount of this fund and the appropriations from it shall be determined by the Executive Board. Any section receiving support from this fund shall report annually to the Executive Board and Council of Delegates on the progress of the section project until its completion.

Section 5. The Executive Board shall appoint the editor of the Newsletter and the editor of the official journal. They shall serve for unspecified terms at the pleasure of the Executive Board.

Section 6. The Executive Board shall solicit nominations for the awards of the Association and when deemed desirable, not necessarily annually, shall recommend nominees to the Council of Delegates to receive these awards.

Section 7. The Executive Board may create such subcommittees as it deems necessary to assist in carrying out its functions.

Section 8. The Executive Board shall prepare an annual budget for submission to the Council of Delegates two weeks before the annual meeting.

Section 9. The Executive Board shall meet during the interim between annual meetings of the Association when called by the president or upon written request by four or more members of the Executive Board. Written notice stating the purpose of the meeting shall be sent to all Board members at least two weeks in advance.

CHAPTER VII
Commissions

Section 1. There shall be the following Commissions:

- (a) Commission on Public Affairs and Publications
- (b) Commission on Affiliates
- (c) Commission on Sections
- (d) Commission on Ethics and Standards
- (e) Commission on Liaison Activity
- (f) Commission on Research and Projects

The Commissions shall act in an advisory capacity to the Executive Board and the Council of Delegates and shall be responsible for implementing policies as established by the Council of Delegates.

Section 2. The president, president-elect and executive director shall be ex-officio members of all Commissions, with voice but without vote.

Section 3. One-third of the appointed members of each Commission shall be appointed annually by the Executive Board to serve for a term of three years.

Section 4. The Commission on Public Affairs and Publications shall consist of the vice-president for Public Affairs and Publications, who shall be chairman, three appointed members, the editor of the official journal of the Association and the editor of the Newsletter.

Section 5. The Commission on Affiliates shall consist of the vice-president for Affiliates, who shall be chairman, three appointed members and the presidents of the affiliates.

Section 6. The Commission on Sections shall consist of the vice-president for Sections, who shall be chairman, three appointed members and the chairmen of the sections.

Section 7. The Commission on Ethics and Standards shall consist of the vice-president for Ethics and Standards who shall be chairman, and six appointed members.

Section 8. The Commission on Liaison Activity shall consist of the vice-president for Liaison Activity, who shall be chairman, three appointed members and the official liaison representatives of the Association.

Section 9. The Commission on Research and Projects shall consist of the vice-president for Research and Projects, who shall be chairman, three appointed members, the vice-president for Liaison Activity and the chairmen of project advisory committees.

Section 10. The chairman of each Commission shall make a written report to the Council of Delegates annually and shall file a copy of this report with the executive director thirty days prior to the annual meeting.

CHAPTER VIII
Committees

Section 1. The Nominating Committee shall be appointed and announced by the president at the business session of the annual meeting at which he is installed as president. The committee shall consist of one of the past presidents, who shall be chairman, and six members of the Council of Delegates, as follows: two members from the delegates from the member institutions, two members from the delegates from the affiliates and two members from the delegates from the sections. It shall prepare a slate of nominations and publish it at least twenty-four hours in advance of the first business session of the annual meeting.

There shall be a subcommittee of the Nominating Committee consisting of the two delegates from the member institutions plus the chairman of the Nominating Committee. They shall prepare a slate of nominations for delegates from the member institutions on the Council of Delegates.

Section 2. The Council of Delegates may create special committees as it deems necessary. The number of members, the manner of their appointment and the function and length of service of such special committees shall be in accordance with the terms of the motion authorizing the creation of the special committee.

Section 3. The president may appoint special committees as he deems necessary.

CHAPTER IX
Affiliates

Section 1. Affiliate associations may develop an organizational form and adopt bylaws as desired but with the proviso that they shall be in harmony with the Constitution and Bylaws of the Association.

Section 2. No member of the Association shall be denied membership in a regional affiliate.

Section 3. The secretary or other designated representative of each affiliate shall submit annually a report of its activities to the executive director of the Association and to the vice-president for affiliates. The latter shall, at the annual meeting of the Council of Delegates, give a report concerning the affiliates.

CHAPTER X
Sections

Section 1. Each section shall elect a slate of officers for a period of time, not to exceed three years, determined by the section. These officers shall include a chairman, delegates to the Council of Delegates and such other officers as the section may decide.

Section 2. The officers of the various sections with the advice and approval of the Executive Board shall prepare programs for the section meetings to be held during the annual meeting of the Association.

Section 3. The Association through the office of the executive director will on request, assist in the distribution of section newsletters, the sending of notices, and the printing of programs for the section meetings. It shall provide financial support for each section in an amount to be determined and appropriated by the Council of Delegates. The chairman of each section shall provide to the executive director an annual accounting of all funds so appropriated and a report of section activities.

Section 4. Sections may submit proposals to the Council of Delegates through the executive director with a request for financial support.

Section 5. A new section may be formed with the approval of the Council of Delegates provided that fifteen or more individual members, not members of another section, desire to form a new section. It is understood that the Council of Delegates will not approve the formation of a new section if its objectives are or can be included in an existing section.

CHAPTER XI Meetings

Section 1. There shall be an annual meeting of the Association as provided for in the Constitution. At the business sessions of annual or duly called special meetings of the Association a quorum shall be constituted by those members present and eligible to vote. The Council of Delegates if voted by two-thirds of its members, may call a special meeting of the Association. The purpose and date of the special meeting shall be announced to all members of the Association at least three weeks in advance.

Section 2. There shall be a registration fee to be determined by the Council of Delegates.

CHAPTER XII Publication of Papers

All papers, reports, and other presentations at any general session or section meeting of the Association not previously published or accepted for publication elsewhere shall become the exclusive property of the Association and shall be considered for publication in the official journal of the Association. The editor may permit an author to publish his paper elsewhere.

CHAPTER XIII

In the absence of any provision to the contrary in the Constitution and these Bylaws all annual meetings of the Association, all meetings of the Council of Delegates, and all committee meetings shall be governed by the then current edition of Robert's Rules of Order, Revised.

CHAPTER XIV Amendments

Amendments to these Bylaws shall be made only at an annual meeting after having been submitted to the membership and to the Council of Delegates in writing at least sixty days before the annual meeting at which action shall be taken. The affirmative vote of a majority of the eligible voters present and voting at the business session of the annual meeting shall be necessary for adoption.

NATIONAL ATHLETIC TRAINERS ASSOCIATION

TOTAL N.A.T.A. ACTIVE MEMBERSHIP ----- (elect)
Popular Vote

PRESIDENT

N.A.T.A. DISTRICT MEMBERSHIP ----(elect) ---
10 Districts
Popular Vote

REPRESENTATIVE ASSEMBLY
OR
HOUSE OF DELEGATES

ASSEMBLY ADVISORY COMMITTEE

SPECIAL ASSEMBLY
COMMITTEES

PARLIAMENTARIAN

ETHICS

CONSTITUTION AND
BY-LAWS

NOMINATING

EXECUTIVE DIRECTOR
OR
ADMINISTRATIVE DIRECTOR

SECRETARY-TREASURER

EXECUTIVE COUNCIL - Includes the
President, Executive Director,
Secretary-Treasurer, and the
Four Associate Directors

ASSOCIATE DIRECTOR
NATIONAL PROGRAM

ASSISTANT
EXECUTIVE DIRECTOR
AND
ASSOCIATE DIRECTOR
PROFESSIONAL SERVICES

ASSOCIATE DIRECTOR
JOURNAL AND PUBLICATIONS

JOURNAL COMMITTEE

PUBLICATIONS COMMITTEE

AUDIO-VISUAL AIDS COMMITTEE

NATIONAL PROGRAM
COMMITTEE

PLACEMENT COMMITTEE

MEMBERSHIP COMMITTEE

MEDICAL SERVICES
COMMITTEE

PUBLIC RELATIONS AND
LIAISON COMMITTEE

HONOR AWARDS COMMITTEE

FINANCIAL AND AUDITING
COMMITTEE

ASSOCIATE DIRECTOR
PROFESSIONAL ADVANCEMENT

RESEARCH AND INJURY
COMMITTEE

GRANTS AND SCHOLARSHIPS
COMMITTEE

PROFESSIONAL EDUCATION
COMMITTEE

CERTIFICATION COMMITTEE

RECRUITMENT COMMITTEE

COLLEGE SPORTS INFORMATION DIRECTORS OF AMERICA

I. Dues

- | | |
|---------------------|---------|
| A. Active member | \$25.00 |
| B. Associate member | 10.00 |
| C. Student member | 2.00 |
| D. Honorary member | none |

II. Membership

Classifications and Qualifications

- A. Active - person actively engaged in the administration of a sports information program
- B. Associate - person whose duties are related to, but not a part of the administration of a sports information program
- C. Student - person enrolled in accredited institution of higher learning and is employed in sports information program at that institution
- D. Honorary member - person who has made an outstanding contribution to college sports information program (elected by association)

III. Governing Body

- A. Number of people - 11
- B. Length of term - 1 year except Sec. and Tres. which is 6 years
- C. All are elected
- D. Officers
 - 1. Number - 5 (Pres, V.P. 2nd V.P. 3rd V.P. Sec -Tres.
 - 2. Non paid
 - 3. All are elected

IV. Organization Structure

- A. Committees - 2, nomination and awards & citations
- B. Advisory groups - none
- C. Allied or affiliated groups - 8

AMERICAN FOOTBALL COACHES ASSOCIATION

I. Dues

- A. Active \$10.00
- B. Allied 7.00
- C. Honorary none

II. Membership

Classifications and Qualifications

- A. Active - Coaches from colleges that grant Bachelors degree and who are actively engaged in coaching and who have been directly associated for 3 years
- B. Allied - Coach who has been associated with football at any institution of learning, including junior college, normal school, high school, and prep school for one or more years
- C. Honorary - Elected by the majority vote of the active members

III. Governing Body

- A. Number of people - 5 officers, 7 Trustees, 1 Exec. Dir.
- B. Length of term - 1 year except Sec. and Tres. which are determined by Board of Trustees
- C. All are elected
- D. Officers
 - 1. Number - 5, Pres, 1st V.P., 2nd V.P., 3rd V.P., Sec-Tres.
 - 2. Non paid except for Exec. Director (In 1967, \$12,350.)
 - 3. All are elected

IV. Organization structure

- A. Committees - 17
- B. Advisory groups - none
- C. Allied groups - Unable to find

AMERICAN MEDICAL ASSOCIATION

- I. Dues
 - A. Active-\$70.00
 - B. Associate-none
 - C. Affiliate-none
 - D. Honorary-none

- II. Membership
 - Classifications and Qualifications
 - A. Active - person who is an M.D. or has Bachelor of Medicine degree and is a member of state association of AMA
 - B. Associate - members on T.D.Y. in Armed Forces and those not eligible for regular membership
 - C. Affiliate - Doctors in foreign countries, Pharmacists, teachers of Medicine and Dentists
 - D. Honorary - Physicians of foreign countries that have risen to pre-eminence in medicine and who attend convention

- III. Governing Body
 - A. Number of people - 242 delegates; 12 Trustees; 3 (past pres., pres., pres elect)
 - B. Length of term - delegates 2 years; Trustees 1 year
 - C. All are elected
 - D. Officers
 - 1. Number - 3 Pres., V.P., and Sec.-Treas.
 - 2. Paid officers - none in organizational structure; Paid in administrative
 - 3. Elected

- IV. Organization Structure
 - A. Committees - 40
 - B. Advisory groups - none
 - C. Allied groups - 54 (all state and territorial organizations).

AAHPER

I. Dues

- A. Professional \$20.00 (includes Research & Quarterly Journal)
- B. Associate 20.00
- C. Student 8.00
- D. Contributing 100.00 or more

II. Membership

Classification and Qualification

- A. Professional - individual has direct responsibility in coaching, Phy. Ed., recreation, safety, etc.
- B. Associate - individual has indirect responsibility in coaching, Phy. Ed., recreation, safety, etc.
- C. Student - undergraduate student studying in health ed., phy. ed., nursing or recreation
- D. Contributing - individual that gives \$100. or more to AAHPER

III. Governing Body

- A. Number of people - representative assembly 385 and 17 Board of Directors
- B. Length of term - one year except for exec. sec. and treas.
- C. All are elected
- D. Officers
 - 1. Number - 4 (Pres., Pres. elect, past Pres., and exec. sec. and treas.
 - 2. Non paid except for exec. sec. and treas.
 - 3. All are elected

IV. Organization Structure

- A. Committees - 64 total
- B. Advisory groups - none
- C. Allied groups - 24

NATIONAL ASSOCIATION OF BASKETBALL COACHES OF THE UNITED STATES

I. Dues

A. Active	\$5.00
B. Associate	5.00
C. Allied	10.00
D. Life	none
E. Honorary	none

II. Membership

Classification and Qualifications

- A. Active - coaches actively engaged in coaching at colleges or universities
- B. Associate - persons working for educational institutions, jr. college, high school, basketball writers and officials
- C. Allied - persons interested in basketball
- D. Life - conferred upon president of N.A.B.C.
- E. Honorary - conferred upon any individual who has made a valuable contribution to N.A.B.C.

III. Governing Body

- A. Number of people - 5 members of Bd. of Directors, 5 officers and exec Sec. and one ex-office member
- B. Length of term - 1 year
- C. All are elected
- D. Officers
 - 1. Number - 5 (Pres. 1st V.P. 2nd V.P. 3rd V.P. 4th V.P. and Exec. Sec.)
 - 2. Non paid except Exec. Sec.
 - 3. All are elected

IV. Organization Structure

- A. Committees - 17
- B. Advisory - none
- C. Allied groups - 3

AMERICAN DENTAL ASSOCIATION

I. Dues

A. Active	\$40.00
B. Life	none
C. Student	3.50
D. Associate	none
E. Affiliate	10.00
F. Honorary	none

II. Membership

Classifications and Qualifications

- A. Active - has D.D.S. or D.D.M. degree and is licensed in a state to practice
- B. Life - active members in association for 35 years and who have reached age 65
- C. Student - person in an approved dental program at accredited dental school
- D. Associate - person that contributes to the advancement of the objectives of the Dental Assoc. but not eligible for life or active membership
- E. Affiliate - dentists in other countries
- F. Honorary - elected for outstanding contribution to the advancement of the art and science of dentistry

III. Governing Body

- A. Number of people - 416 delegates and 13 on Bd. of Trustees
- B. Length of term - 1 year
- C. All are elected
- D. Officers
 - 1. Number - 5: Pres. Pres. elect, 1st V.P. 2nd V.P. and 3rd V.P.
 - 2. Not paid except for Exec. Sec.
 - 3. All are elected

IV. Organization Structure

- A. Committees - 16
- B. Advisory - none
- C. Allied groups - 6

MEMBERSHIP

ORGANIZATIONAL BODY

ORGANIZATION OR SUBCOMMITTEE

ORGANIZATION	DUES	CLASS QUALIFICATION	ADVANCE	NO. OF PEOPLE	LENGTH OF TERM	ELECTED OR APPTD.	OFFICERS		COMMITTEES	ADVISORY GROUPS	ALIVE GROSS
							NO.	PAID OR APPTD.			
College of Sports Info. Directors of America	25 10 2	ACTIVE ASSOCIATE STUDENT HONORARY	NO YES YES NO	11	1 yr. at least sec. term. 6 yrs.	Elected	5	NO	2	None	8
American Football Coaches Assn.	10 7	ACTIVE ASSOCIATE HONORARY	NO YES NO	13	1 yr. at least sec. term. 4 yrs.	Elected	5	NO	17	None	27
AMA	70.00 — —	PROFESSIONAL ASSOCIATE HONORARY	NO YES NO	307 Delegates + 27 Officers	2 yrs.	Elected	3	NO	40	None	54 STATE + 177 GROSS
AHPER	20.00 20.00 18.00 100.00	PROFESSIONAL ASSOCIATE STUDENT CONTRIBUTOR	NO YES YES YES NO	385 rep. + 17 Board + 1 Sec. 1 yr.	1 yr.	Elected	3	NO	64	None	24
Nashl. Bkbb. Coaches	5.00 5.00 10.00	PROFESSIONAL ASSOCIATE HONORARY	NO YES NO NO	5 Board + 6 Officers 1 Sec. 1 yr.	1 yr.	Elected	6	NO	17	None	3
American Dental Association	40.00 10.00 3.50	ACTIVE AFFILIATE STUDENT ASSOCIATE HONORARY	NO YES YES NO NO	416 Delegates + 13 Board 1 yr.	2 yrs.	Elected	5	NO	16	None	6
Average OR Scale	200 to 70.00	3 TO 7 Classes	9 yrs 16 MO	11 to 429	1 to 2 yrs.	000 one elected	36	NO	2 to 64	None	36 54

SUMMARY OF ALL SIX ORGANIZATIONS

Dues-- Range from \$2.00 to \$70.00
Classifications-- 3 to 7 types
Advancement-- 9 types could; 16 could not

Governing Body--

Number of people-- 11 to 429
Length of term-- 1 to 2 years

All were elected
Officers ranged from 3 to 5
None were paid except executive secretaries

Organization Structure--

Committees-- 2 to 64; no advisory groups; allied groups range from 3 to 54.

REPRESENTATIVE ASSEMBLY

President (presiding officer) (tie-breaking vote only)
10 District Representatives
Executive Director (non-voting, ex-officio)
4 Associate Directors (non-voting, ex-officio)
 Professional Advancement
 National Program
 Professional Services (Asst. Executive Director)
 Journal and Publications
Secretary-Treasurer (non-voting, ex-officio)
Parliamentarian (non-voting, ex-officio)
TOTAL MEMBERSHIP - 18

EXECUTIVE COMMITTEE OR COUNCIL

President (presiding officer)
Executive Director
Secretary-Treasurer
4 Associate Directors
 Professional Advancement
 National Program
 Professional Services (Asst. Executive Director)
 Journal and Publications
TOTAL MEMBERSHIP - 7

This Committee or Council meets during the year between Assembly Meetings and discusses recommendations, suggestions, and requests from Association districts, divisions of the Association, Association and Assembly committees, and other interested individuals and develops the agenda for the Assembly Meetings.

NATIONAL ATHLETIC TRAINERS ASSOCIATION

PRESIDENT

1. Elected by the total N.A.T.A. active membership by a popular mail vote on a set date.
2. Two candidates nominated for this position by the Representative Assembly Nominating Committee and bibliographies of the candidates published in the Journal prior to the popular vote.
3. Two year term (?)
4. To be nominated must have served on the Representative Assembly or old Board of Directors.
5. This is a non-paying position; however, all traveling expenses are paid by the N.A.T.A.
6. Presides over the Representative Assembly and has the tie-breaking vote in case of ties.
7. Spokesman for the Representative Assembly and the N.A.T.A. Liaison to the Districts and Affiliated organizations.

REPRESENTATIVE ASSEMBLY

1. Elected by the N.A.T.A. district active membership by a popular mail vote on the same set date as the President's Election. Each of the (10) districts elects its own representative.
2. Two candidates nominated by each district and bibliographies of the candidates published in the Journal prior to the popular vote.
3. Two year term.
4. Representative for the district should not be one of its present officers.
5. This is a non-paying position; however, all traveling expenses are paid by the N.A.T.A. district.
6. Serves as the official legislative body of the N.A.T.A.
7. Approves the appointment of all executive officers, associate directors, parliamentarian, committee members and committee chairmen.

EXECUTIVE DIRECTOR

1. Appointed by the Representative Assembly and subject to yearly review by the Assembly.
2. Salaried position (approximately \$4800 - \$6000 per year)
3. Carries out all business affairs of the N.A.T.A. according to its mandates and policies, as determined by the Assembly.
4. Serves as the custodian of all records, books, and papers belonging to the N.A.T.A.
5. Answers correspondence and inquiries or relays it to the proper sources or officials.
6. With the assistance of the Secretary-Treasurer, he prepares the annual budget.
7. Submits a written report of the N.A.T.A.'s activities and business affairs transacted between the annual meetings to the Assembly.

SECRETARY - TREASURER

1. Appointed by the Representative Assembly and subject to yearly review by the Assembly.
2. Salaried position (approximately \$2400)
3. Collects all dues
4. Handles all financial matters approved by the Executive Director or the Assembly and keeps current and accurate accounts of all the receipts and disbursements.
5. With the assistance of the Executive Director he prepares annual financial reports and the budget for the approval of the Assembly.
6. Responsible for the taking of minutes and preparing written copies for all active N.A.T.A. members of all national business meetings.
7. Serves as the Secretary for the Assembly in taking minutes and preparing written copies of the minutes. He is a non-voting member of the Assembly.

PARLIAMENTARIAN

1. Appointed by the Representative Assembly and subject to yearly review by the Assembly.
2. The individual to fill this position should be the N.A.T.A. member with the most thorough knowledge of parliamentary procedure. If no such individual is available within the Association, the N.A.T.A. must hire a qualified expert from outside the Association.
3. Should be paid for his services to the Assembly at the annual meeting.
4. He is a non-voting member of the Assembly in charge of keeping its meetings operating under parliamentary procedure.

ASSOCIATE DIRECTOR, NATIONAL PROGRAM

1. Appointed by the Representative Assembly and subject to yearly review by the Assembly.
2. This is a non-paying position; however, all traveling expenses are paid by the N.A.T.A.
3. Serves as a non-voting, ex-officio member of the Representative Assembly.
4. Has the responsibility of governing all matters pertaining to the planning, coordination, and supervision of the National Program.
5. Serves as chairman of the National Program Committee which includes the District Program Director appointed by the District, and Chairmen of Exhibits, Banquet, Entertainment, etc. appointed by the Associate Director and approved by the Assembly.

ASSOCIATE DIRECTOR, PROFESSIONAL SERVICES (ASSISTANT EXECUTIVE DIRECTOR)

1. Appointed by the Representative Assembly and subject to yearly review by the Assembly.
2. This is a non-paying position; however, all traveling expenses are paid by the N.A.T.A.
3. Serves as a non-voting, ex-officio member of the Representative Assembly.
4. Coordinates and supervises the work of all committees within his division.
5. Serves as an ex-officio member of and consultant to all committees within his division.
6. Makes recommendations to the Assembly for appointments to committee chairmanship and membership

7. Reports to the Assembly all committee action within the division. (Between Assembly meetings reports directly to the Executive Director and President)
8. In case the Executive Director is unable to continue in his position, he automatically fills this position for the rest of the year.

ASSOCIATE DIRECTOR, PROFESSIONAL ADVANCEMENT

1. Appointed by the Representative Assembly and subject to yearly review by the Assembly.
2. This is a non-paying position; however, all traveling expenses are paid by the N.A.T.A.
3. Serves as a non-voting, ex-officio member of the Representative Assembly.
4. Coordinates and supervises the work of all committees within his division.
5. Serves as an ex-officio member of and consultant to all committees within his division.
6. Makes recommendations to the Assembly for appointments to committee chairmanship and membership.
7. Reports to the Assembly all committee action within the division. (Between Assembly meetings reports directly to the Executive Director and President)

ASSOCIATE DIRECTOR, THE JOURNAL AND PUBLICATIONS

1. Appointed by the Representative Assembly and subject to yearly review by the Assembly.
2. This is a non-paying position; however, all traveling expenses are paid by the N.A.T.A.
3. Serves as a non-voting, ex-officio member of the Representative Assembly.
4. Coordinates and supervises the work of all committees within his division.
5. Serves as an ex-officio member of and consultant to all committees within his division.
6. Serves as the Editor of Journal.
7. Edits and approves all copy for publication in the Journal.
8. Investigates for and recommends to the Assembly the utilization of other forms of N.A.T.A. sponsored publications (newsletters, books, conference proceedings, brochures, etc.) and audio-visual aids (educational films, displays, etc.)
9. Makes recommendations to the Assembly for appointments to committee chairmanship and membership.
10. Reports to the Assembly all committee action within the division (Between Assembly meetings reports directly to the Executive Director and President)

CURRENT TRENDS IN THE PROFESSIONAL PREPARATION OF ATHLETIC TRAINERS

At the present time, the National Athletic Trainers Association is going through a critical period of self evaluation, appraisal and decision for the future. Our present athletic training educational program approved by the N.A.T.A. in June, 1959, has not been evaluated in recent years. A search of the literature of the last decade reveals no published research data or studies concerning the acceptance or even whether the college health and physical education departments have knowledge of the N.A.T.A. Education Program. In addition, the N.A.T.A. does not have any information indicating how the athletic training curriculum has been established or is presently operating in those institutions offering a specific curriculum in athletic training. This survey is an attempt to determine if our present athletic training educational program can be achieved by health and physical education majors in approximately 200 institutions across the nation that offer the aforementioned majors and at the same time have on their staffs an athletic trainer who is an active member of the N.A.T.A. More specifically, this survey is an attempt to find out these and future efforts of these institutions in offering a specific curriculum in athletic training, and the plausibility of the specific educational requirements of the N.A.T.A.

METHOD

Questionnaires were sent to the directors and heads of 200 departments of physical education in colleges and universities throughout the country. With the exception of Alaska, Hawaii, Nevada, and Vermont, forty-six of the fifty states were represented in this survey. The 200 directors and heads of college physical education departments receiving the questionnaires were chosen from a list of institutions offering an undergraduate major in physical education or health education published by the American Association of Health, Physical Education, and Recreation. This list contained more than 200 institutions; however, only those institutions with a National Athletic Trainers Association member on its staff were selected. It was felt that only institutions with a qualified athletic trainer on its staff would be able to offer the advance course in athletic training and the practical experience or internship in the training room under proper supervision required by the National Athletic Trainers Association's educational program. Percentages were used in analyzing most of the obtained information.

*Autographs before 56
Numbered anyone since
56*

RESULTS

Of the 200 questionnaires, 155 (77.5%) were returned. Of the 155 institutions that responded, one institution (Colgate University) reported that they had dropped their physical education major, and this response was not included.

A total of 154 questionnaires were analyzed. Some respondents did not answer all parts of the questionnaire. If a respondent did not reply to a question, no assumption was made about the reply and the data were not included in the percentages, thus causing the difference from one item to another in the total number of respondents.

Only 52.3 percent (81) of the respondents in this questionnaire had any knowledge of the National Athletic Trainers Association's educational program prior to receiving the questionnaire. However, it must be pointed out that 25 of these questionnaires were passed down from the head of department to the athletic trainer to be answered. Out of this group of athletic trainers, 81% (21) of the respondents had prior knowledge of the N.A.T.A.'s educational program. Omitting the response from this group of athletic trainers, it is found that less than one-half (46.2% or 60 out of 130 respondents) of the heads of departments had any knowledge of the educational program approved by the N.A.T.A. in 1959.

With the exception of one institution (Stanford University) which only offers a health education major, all of the respondents (153) indicated that they offer either a physical education major or a combination health and physical education major. Without exception all of the institutions indicated that their graduates in health and physical education qualified for their state's teaching credential in these subjects. However, it must be noted that the State of California requires a fifth year of study to meet its teaching credential requirements.

Although this questionnaire was sent to colleges and universities representing forty-six of the fifty states, only forty-four states were represented in the returned questionnaires. States not represented in the survey were Alaska, Arkansas, Delaware, Hawaii, Nevada, and Vermont. A majority of the forty-four states represented in this survey indicated that a teaching license in health and physical education is required by their state. However, some confusion developed in the replies from four states. Although a majority of the respondents from Arizona, Nebraska, and South Carolina indicated their states require a teaching license in health and physical education, one respondent from both Arizona and Nebraska gave a negative response to this inquiry while one respondent from South Carolina failed to answer this part of the survey. The only reply from South Dakota indicated that this state did not require a teaching license in health and physical education. However, the limitation in the quantity of respondents from South Dakota may make the results from this state very unreliable.

Less than five per cent (7) of the 154 institutions taking part in this survey did not offer a course in athletic training on either a required or elective basis. 72.7% (112) of those colleges and universities participating in this survey offered a course in athletic training required for its physical education majors. The remaining 22.7% (35) of the institutions offered an athletic training course on the elective basis. In addition, nineteen institutions or 12.3 percent of the respondents indicated that they offered a specific curriculum for the education of athletic trainers. The type of athletic training

curriculum offered by these nineteen institutions took on various forms of academic structure. The majority of the institutions (57.9% or 11 out of 19 schools) provide their students interested in a career in athletic training an area of specialization within their departmental major of physical education. These institutions include Brigham Young University, Colorado State University, East Texas State, Indiana University, Long Beach State, Michigan State, North Dakota State, Ohio State, Penn State, Southern Mississippi University and University of Texas. Purdue University and Texas Christian University indicate that they offer a departmental major in athletic training. An option in athletic training within the physical education major is the type of curriculum provided by the University of Illinois. A departmental minor in athletic training is offered by Ball State University, Indiana State University and New Mexico University. Finally, the University of Wisconsin and Northwestern University indicate that they do not offer an undergraduate curriculum in athletic training but do have an area of specialization at the graduate school level.

Eight of the institutions offering a specific curriculum in athletic training replied to the inquiry concerned with present enrollment in the curriculum. The enrollments ranged from fifty students for New Mexico University to four students at Purdue University. Other athletic training curriculum enrollments included Indiana State (38), Long Beach State (27), Ball State (19), Indiana University (12), Texas Christian University (14), and University of Texas (10).

Another twenty-three institutions or 14.9 per cent of the questionnaire's respondents also indicated future plans in developing a curriculum in athletic training. Included in this group of institutions were Adams State (minor), Appalachian State (minor), Chico State (option or area of specialization), University of Colorado (area of specialization), East Stroudsburg State (minor or area of specialization), Eastern Michigan (minor or area of specialization), University of Georgia (area of specialization), Nebraska Wesleyan (minor), Illinois State (minor or option), University of Iowa, Ithaca College, University of Kentucky (minor), Mankato State (minor), University of Minnesota (area of specialization), Oregon State (option or area of specialization), University of Richmond (minor), Sam Houston State (option), San Diego State (area of specialization), South West Texas State (area of specialization), Toledo University (option or area of specialization), University of Utah, Western Illinois (minor), and Youngstown State (major or minor).

This questionnaire, however, was not designed to discover how soon these twenty-three institutions plan to initiate their curriculums in athletic training. Therefore, some of these institutions' future plans may be several years away from development and administration.

Fifty-two institutions (33.8 per cent) indicated that they also offered a pre-physical therapy curriculum while six more institutions (3.9 per cent) added that they had a school of physical therapy.

The response to the check list question in which each respondent was to indicate whether or not his institution's physical education major, professional education requirements, general studies requirements and athletic training curriculum, if offered, provided the specific course requirements recommended by the National Athletic Trainers Association was very good with only one respondent failing to reply to this checklist. Therefore, the results of this

question were based upon 153 responses. Over ninety per cent of the institutions responding to this check list indicated that they offered the required courses of Organization and Administration of Health and/or Physical Education (119 or 97.4 per cent), Physiology (115 or 94.8 per cent), Anatomy (114 or 94.1 per cent), Personal and Community Hygiene or Health (111 or 92.2 per cent), and Basic Athletic Training (139 or 90.8 per cent). In addition, the specific requirements of Applied Anatomy and Kinesiology (132 or 86.3 per cent), First Aid and Safety (132 or 86.3 per cent), Psychology (124 or 81.0 per cent), Coaching Techniques Courses (122 or 79.7 per cent), Physiology of Exercise (122 or 79.7 per cent), and Remedial Exercise or Adapted Physical Education (119 or 77.8 per cent), were also met by more than three-fourths of the institutions responding to this questionnaire. The laboratory physical science requirement of six semester hours or its equivalent in quarter hours in physics and/or chemistry can be provided by approximately two-thirds of the responding institutions (104 or 68 per cent). With the exception of the advanced course in athletic training and the practical experience requirements, the only specific course requirement of the N.A.T.A. Educational Program that is not offered by at least fifty per cent of the institutions participating in this survey is the Nutrition course (68 or 44.4 per cent). An advanced course in athletic training specifically designed for athletic training students at the present time, offered by only 25 (16.3 per cent) of the respondents at the undergraduate level. Another six institutions (4 per cent) indicate that they offer this type of course at the graduate school level. Although many respondents indicated that it is possible for interested students to receive practical work experience in the training room under the supervision of a qualified athletic trainer, only 24 (15.7 per cent), of the institutions indicated that they required six semester hours credit or the equivalent work credit of two full school years or 1000 clock hours. This part of the check list stimulated several comments which included the following: the institutions policies prevented the offering of credit hours for practical experience, the institution's limitation on the amount of work per school year prevented the student from reaching 1000 clock hours in two school years, and the limitation of the size of the athletic training program and/or facility would not allow all of the interested students to amass the required amount of work credit. Although all of the respondents making comments on this subject were in favor of practical experience as a requirement, all of the comments indicated displeasure with this specific requirement. The majority of those making comments on this matter listed one of the three aforementioned reasons for being displeased with this requirement.

In individually examining the replies of the nineteen institutions offering a specific athletic training curriculum to this check list survey of the specific course requirements of the N.A.T.A. educational program, it was discovered that only five of these universities (Ball State University, Indiana State University, New Mexico University, Texas Christian University and the University of Wisconsin) met all of the specific course requirements. This examination of the individual check lists also indicated that three institutions (East Texas State, Purdue University and Colorado State) only failed to meet one of the requirements, three more institutions (Northwestern University, Southern Mississippi University and the University of Texas) were deficient in two of the requirements, a total of six institutions (Brigham Young, University of Illinois, Long Beach State, Michigan State, North Dakota State, and Penn State) did not meet three of the checklist requirements and two institutions (Indiana University and Ohio State University) did not offer four of the specific N.A.T.A. required courses. Nine of the fourteen (64.3 per cent) institutions offering a specific athletic training curriculum and not able to meet all of the N.A.T.A. requirements

were unable to offer a course in nutrition. Seven (50 per cent) of the institutions did not offer an advanced course in athletic training. Other specific N.A.T.A. requirements not met by this group of fourteen institutions were the practical work experience (4 schools), the laboratory physical science requirement (4 schools), applied anatomy and kinesiology (2 schools), personal and community hygiene or health (2 schools), the physiology of exercise (2 schools) remedial exercise or adapted physical education (2 schools), the psychology requirement (1 school), first aid and safety (1 school), coaching techniques courses (1 school) and even the organization and administration of health and/or physical education course (1 school).

Examination of the responses to the checklist survey by the institutions with future plans for developing a curriculum in athletic training shows that at the present time none of these 23 institutions meet all of the specific course requirements of the N.A.T.A. educational program. East Stroudsburg State only failed to meet the physical science requirement. Another seven institutions (Mankato State, Adams State, Eastern Michigan, Nebraska Wesleyan, University of Georgia, Chico State and the University of Utah) are deficient in meeting two of the specific N.A.T.A. educational requirements. The remaining 15 institutions failed to meet anywhere from three to nine of the specific educational requirements approved by the N.A.T.A. This group of schools and their number of course deficiencies included Youngstown State (3), Ithaca College (3), South West Texas State (3), Oregon State (3), Appalachian State (3), Sam Houston State (4), University of Kentucky (5), Illinois State (5), University of Iowa (5), University of Minnesota (5), Western Illinois (5), University of Toledo (6), San Diego State (9), University of Colorado (8) and the University of Richmond (9). Several of these institutions with future curricular plans indicated that some or all of the course requirements in which they were deficient were proposed in their future curriculums. Examination of the specific N.A.T.A. course requirements most frequently not met by this group of 23 institutions discloses a pattern similar to the results gathered from the total response to this questionnaire. The four specific requirements of the N.A.T.A. most frequently not met by this group were Practical Experience (20 or 87 per cent), Advanced Course in Athletic Training (16 or 70 per cent) Nutrition (12 or 52.2 per cent), and the Physical Science requirement (8 or 34.8 per cent). These four leading deficiencies paralleled the results from the questionnaire's total response.

In reviewing the total response to this checklist of specific requirements recommended by the N.A.T.A. 74.5 per cent (114) of the respondents indicate that they are deficient in offering anywhere from two to five of the specific requirements. Only 3.3 per cent (5) of the institutions can offer all the requirements recommended by the N.A.T.A. and 4.6 per cent (7) are deficient in offering only one of the requirements. Another 17.6 per cent (27) of the respondents were lacking in six or more of the N.A.T.A. requirements.

In response to the question "After completing this survey, do you believe that your present departmental major and institutional requirements fulfill the educational requirements recommended by the National Athletic Trainers Association for majors in your department interested in a career in athletic training?" of the 152 respondents, 28.9 per cent (44) believed they did meet the N.A.T.A. requirements. However, examination of the previous checklist question discloses that only five of these institutions (Ball State, Indiana State, University of New Mexico, Texas Christian University, and the University of Wisconsin) actually

fulfill the N.A.T.A. educational requirements. Of the other positive respondents, 57.1 per cent (8) of the 14 respondents (Indiana University, East Texas State, Ohio State, University of Texas, Colorado State University, Northwestern University, North Dakota State and Purdue University) indicating a specific athletic training curriculum at their institution but deficient in meeting the N.A.T.A. educational requirements, 30.4 per cent (7) of the 23 respondents (Ithaca College, Appalachian State, Adams State, Oregon State, Chico State, Western Illinois, and University of Utah) with a future plan for an athletic training curriculum but presently deficient in meeting the N.A.T.A. educational requirements, and 21.8 per cent (24) of the 112 respondents (Kent State, University of North Carolina, University of Maryland, Marshall, Eastern Washington State, Western Maryland, University of Washington, Memphis State, Furman, Parsons College, Northern Illinois, University of Massachusetts, William and Mary, University of Arizona, Montana State University, Adelphi, Oregon University, Pittsburgh, Iowa State, University of Montana, Long Island University, Niagara, Auburn and Buffalo State) without a specific athletic training curriculum or future plans for this type of curriculum and presently deficient in meeting the N.A.T.A. educational requirements believe that they do meet the N.A.T.A. requirements even after checking through the aforementioned checklist of N.A.T.A. specific course requirements. However, the majority of the respondents either do not believe they meet the N.A.T.A. educational requirements (100 or 65.8 per cent) or were still not sure if they met these requirements (8 or 5.3 per cent). Two institutions failed to respond to this question.

Of the 108 respondents who either didn't believe or were not sure that they met the N.A.T.A. educational requirements, 52 respondents believed that their institutions would be interested some time in the future in developing an athletic training curriculum by the addition of one or more courses not offered at the present time. Another 11 respondents failed to answer this part of the questionnaire. The remaining 45 respondents; however, were definitely not interested in developing a curriculum in athletic training. The chief reasons for institutions not being interested in developing a curriculum in athletic training were the lack of finances for additional and qualified instructional staff, additional courses and adequate facilities (20 responses) and the lack of demand or interest in this area of study by the student body (12 responses). Other reasons for not offering the required courses needed for the development of an athletic training curriculum are other areas and programs in the physical education department need to be developed first (8), courses in athletic training are not acceptable towards obtaining an academic degree in a liberal arts institution (7), athletic training is a professional curriculum and better instruction would be provided by Physical Therapy and Medical Schools (7), insufficient need for all of these educational requirements and courses to qualify as an athletic trainer (3), department's future is uncertain (2), present state regulations and teacher certification laws prevent the development of athletic training as a curriculum (2), this type of curriculum should be provided at the graduate level (1), and the department has too many other problems (1). Eight other respondents not interested in developing a curriculum in athletic training did not state their reasons. Although there were only 45 negative respondents to this last question, 63 reasons were indicated because of multiple reasons listed by the majority of the respondents.

In addition to the aforementioned results from this questionnaire, several comments and pieces of information were volunteered by the respondents that has considerable bearing upon the National Athletic Trainers Association's efforts in improving its educational standards. Therefore, this investigator deemed it

necessary to add this supplementary material to the results from this survey. Louis E. Allay, Head of the Department of Physical Education for Men at the University of Iowa, pointed out that State certification of athletic trainers in the State of Iowa would be accomplished in the very near future. He stated that this proposed certification has already been approved by the Advisory Committee to the State Board of Education and should be approved very soon by the State Board. An enclosed document also included the guidelines for the approval of programs for the preparation of athletic trainers in Iowa. With a few exceptions these guidelines closely follow the educational program approved by the N.A.T.A. in 1959. In the Iowa guidelines for the professional preparation of athletic trainers, the athletic trainer should have an understanding of:

1. The principles of mechanics that are applicable to human movement.
2. Chemistry, sufficient to understand the physiological mechanisms of the human body.
3. Human physiology.
4. The physiology of exercise.
5. Human anatomy.
6. Applied anatomy, i.e., kinesiology.
7. Psychology, including personality, intelligence, emotion, memory, attention, perception, learning.
8. The basic principles of nutrition including basic and special diets.
9. The pathology of injuries commonly incurred in athletics.
10. The appropriate relationship between the athletics trainer and the medical doctor.
11. The place and function of athletics in public education.

The student should also demonstrate competency in the following:

1. First aid, including bandaging, splints, and supportive strapping.
2. The use of appropriate treatment modalities.
3. The physical and chemical treatment of athletic injuries.
4. The use of remedial exercises for temporary and permanent physical disabilities.

The preparation of the athletics trainer must include at least one sport season of laboratory practice under the direct supervision of an athletics trainer who is a certified physical therapist practicing under the supervision of a qualified physician.

Texas institutions also noted that they have great difficulty squeezing in an athletic training curriculum since their state teaching credential requires their teachers to be qualified in two teaching subject areas. Respondents from other states did not indicate this problem.

Although no other respondent from Massachusetts mentioned this fact, one department head did state that to be a full-fledged athletic trainer in his state one had to be a registered physical therapist. The reliability of this statement could be challenged since other respondents from Massachusetts did not verify this statement.

Finally, another respondent pointed out how the athletic training curriculum also prepared the student to be qualified as a teacher in adapted physical education. He believes that physical education schools should develop curriculums that not only professionally prepare athletic trainers but also train adapted physical education teachers. Concentration should then be placed upon schools of physical education to place students with this background in positions offering these dual responsibilities.

TABLE I. KNOWLEDGE OF THE NATIONAL ATHLETIC TRAINERS ASSOCIATION'S EDUCATIONAL PROGRAM

	<u>YES</u>	<u>NO</u>
Directors of Physical Education Departments	60 (45.2%)	70 (53.8%)
Athletic Trainers	21 (84.0%)	4 (16.0%)
Total Respondents	81 (52.3%)	74 (47.7%)

TABLE II. INSTITUTIONS OFFERING A DEPARTMENTAL MAJOR IN PHYSICAL EDUCATION, HEALTH EDUCATION OR A HEALTH AND PHYSICAL EDUCATION COMBINATION.

Physical Education only	43 (27.9%)
Health Education only	1 (0.7%)
Health and Physical Education	110 (71.4%)

TABLE III. GRADUATES QUALIFY FOR A TEACHING LICENSE IN YOUR STATE.

Yes	154 (100%)
No	0 (0%)

TABLE IV. STATES REQUIRING A TEACHING LICENSE IN HEALTH AND PHYSICAL EDUCATION.

Yes	151 (97.4%)
No	3 (1.9%)
No Answer	1 (0.7%)

TABLE V. TYPE OF ATHLETIC TRAINING CURRICULUM OFFERED BY THE INSTITUTION.

<u>Type of Curriculum</u>	<u>Yes</u>	<u>No</u>
Departmental Major	2 (1.3%)	152 (98.7%)
Departmental Minor	3 (1.9%)	151 (98.1%)
Departmental Option	1 (0.6%)	153 (99.4%)
Area of Specialization	11 (7.1%)	143 (92.9%)
Required Course in Athletic Training	112 (72.7%)	42 (27.3%)
Elective Course in Athletic Training	35 (22.7%)	119 (77.3%)
Area of Specialization (Graduate Level)	2 (1.3%)	152 (98.7%)

TABLE VI. INSTITUTIONS WITH FUTURE PLANS FOR DEVELOPING A CURRICULUM IN ATHLETIC TRAINING.

<u>Type of Curriculum Planned</u>	
Departmental Major or Minor	1
Departmental Minor	7
Departmental Minor or Area of Specialization	2
Departmental Minor or Option	1
Departmental Option	1
Departmental Option or Area of Specialization	3
Area of Specialization	5
Uncertain on type of Curriculum	<u>3</u>
TOTAL	23 (14.9%)

TABLE VII. INSTITUTIONS OFFERING A CURRICULUM IN PRE-PHYSICAL THERAPY OR PHYSICAL THERAPY.

Pre-Physical Therapy Curriculum	52 (33.8%)
Physical Therapy School	<u>6 (3.9%)</u>
TOTAL	58 (37.7%)

TABLE VIII. INSTITUTIONS OFFERING THE SPECIFIC COURSE REQUIREMENTS RECOMMENDED BY THE NATIONAL ATHLETIC TRAINERS ASSOCIATION.

<u>Specific N.A.T.A. Course Requirement</u>	
Anatomy (one course)	114 (94.1%)
Physiology (one course)	115 (94.8%)
Physiology of Exercise (one course)	122 (79.7%)
Applied Anatomy and Kinesiology (one course)	132 (86.3%)
Laboratory Physical Science (6 semester hours)	104 (68.0%)*
Psychology (6 semester hours)	124 (81.0%)
Coaching Techniques (9 semester hours)	122 (79.7%)
First Aid and Safety (one course)	132 (86.3%)
Nutrition (one course)	68 (44.4%)*
Remedial Exercise (one course)	119 (77.8%)
Organization and Administration of Health and Physical Education (one course)	119 (97.4%)
Personal and Community Hygiene or Health	141 (92.2%)
Basic General Course in Athletic Training	139 (90.8%)
Advanced Course in Athletic Training	25 (16.3%)*
Practical Experience (6 semester hours) (or work credit equivalent to two full school years or 1000 clock hours)	24 (15.7%)*

600

* common
difference

TABLE IX. THE SPECIFIC COURSE REQUIREMENTS RECOMMENDED BY THE NATIONAL ATHLETIC TRAINERS ASSOCIATION MET BY THE 19 INSTITUTIONS OFFERING AN ATHLETIC TRAINING CURRICULUM *

Specific N.A.T.A. COURSE REQUIREMENTS

Anatomy	19 (100%)
Physiology	19 (100.0%)
Physiology of Exercise	17 (89.5%)
Applied Anatomy and Kinesiology	17 (89.5%)
Laboratory Physical Science	15 (78.9%)
Psychology	18 (94.7%)
Coaching Techniques	18 (94.7%)
First Aid and Safety	18 (94.7%)
Nutrition	10 (52.6%)
Remedial Exercise	17 (89.5%)
Organization and Administration of Health and Physical Education	18 (94.7%)
Personal and Community Hygiene or Health	17 (89.5%)
Basic, General Course in Athletic Training	19 (100.0%)
Advanced Course in Athletic Training	12 (63.2%)
Practical Experience	15 (78.9%)

* (Five institutions met all of the specific requirements recommended by the N.A.T.A.)

TABLE X. THE SPECIFIC COURSE REQUIREMENTS RECOMMENDED BY THE NATIONAL ATHLETIC TRAINERS ASSOCIATION MET BY THE 23 INSTITUTIONS WITH FUTURE PLANS FOR OFFERING AN ATHLETIC TRAINING CURRICULUM.

Specific N.A.T.A. Course Requirements

Anatomy	21 (91.3%)
Physiology	22 (95.7%)
Physiology of Exercise	19 (82.6%)
Applied Anatomy and Kinesiology	19 (82.6%)
Laboratory Physical Science	15 (65.2%)
Psychology	19 (82.6%)
Coaching Techniques	18 (78.3%)
First Aid and Safety	19 (82.6%)
Nutrition	11 (47.8%)
Remedial Exercise	19 (82.6%)
Organization and Administration of Health and Physical Education	22 (95.7%)
Personal and Community Hygiene or Health	20 (87.0%)
Basic, General Course in Athletic Training	23 (100.0%)
Advanced Course in Athletic Training	7 (30.4%)
Practical Experience	3 (13.0%)

TABLE XI. NUMBER OF INSTITUTIONS OFFERING THE SPECIFIC REQUIREMENTS RECOMMENDED BY THE N.A.T.A.

	Institutions offering an athletic training curriculum (19)	Institutions with future plans for an athletic training curriculum (23)	Institutions responding to this questionnaire (153)
Institutions meeting all the N.A.T.A. requirements	5 (26.3%)	0	5 (3.3%)
One requirement deficiency	3 (15.8%)	1 (4.3%)	7 (4.6%)
Deficiency of two requirements	3 (15.8%)	7 (30.4%)	25 (16.3%)
" " three "	6 (31.6%)	5 (21.7%)	27 (17.6%)
" " four "	2 (10.5%)	1 (4.3%)	31 (20.3%)
" " five "	0	5 (21.7%)	31 (20.3%)
" " six "	0	1 (4.3%)	14 (9.1%)
" " seven "	0	0	3 (2.0%)
" " eight " or more requirements	0	3 (13.0%)	10 (6.5%)

TABLE XII. RESPONDENTS BELIEVING THEIR PRESENT DEPARTMENTAL AND INSTITUTIONAL REQUIREMENTS FULFILL THE RECOMMENDED NATIONAL ATHLETIC TRAINERS ASSOCIATION EDUCATION PROGRAM AFTER COMPLETING THIS SURVEY.

	<u>YES</u>	<u>NO</u>	<u>NOT SURE</u>
Institutions meeting all the N.A.T.A. requirements	5 (100%)	0	0
Institutions offering an athletic training curriculum but don't meet all the N.A.T.A. requirements . . .	8 (57.1%)	6 (42.9%)	0
Institutions with future plans for offering an athletic training curriculum	7 (30.4%)	16 (69.6%)	0
Institutions not offering or planning to offer an athletic training curriculum	<u>24 (21.8%)</u>	<u>78 (70.9%)</u>	<u>8 (7.3%)</u>
TOTAL RESPONSE	44 (28.9%)	100 (65.8%)	8 (5.3%)

TABLE XIII. RESPONDENTS BELIEVING THAT THEIR INSTITUTION WOULD BE INTERESTED IN DEVELOPING AN ATHLETIC TRAINING CURRICULUM TO MEET THE NATIONAL ATHLETIC TRAINERS ASSOCIATION'S EDUCATIONAL PROGRAM.

YES	52 (48.1%)
NO	45 (41.6%)
DID NOT REPLY	11 (10.2%)

TABLE XIV. DISTRIBUTION OF QUESTIONNAIRE RETURNS ACCORDING TO THE N.A.T.A. DISTRICT IN WHICH THE INSTITUTION IS LOCATED

<u>N.A.T.A. DISTRICT</u>	<u>Possible Returns</u>	<u>Number of Returns</u>	<u>Per cent</u>
I.	9	9	100.0%
II.	22	15	68.2
III.	19	15	78.9
IV.	43	34	79.1
V.	25	20	80.0
VI.	16	13	81.2
VII.	16	14	87.5
VIII.	24	19	79.2
IX.	26	16	61.5
TOTAL	<u>200</u>	<u>155</u>	<u>77.5%</u>

TABLE XV. DISTRIBUTION OF QUESTIONNAIRE RETURNS ACCORDING TO THE STATE IN WHICH THE INSTITUTION IS LOCATED.

<u>STATE</u>	<u>POSSIBLE RETURNS</u>	<u>NOS. OF RETURNS</u>	<u>PER CENT</u>	<u>STATE</u>	<u>POSSIBLE RETURNS</u>	<u>NOS. OF RETURNS</u>	<u>PER CENT</u>
Alabama	4	3	75	Montana	2	2	100
Alaska	0	0	0	Nebraska	4	4	100
Arizona	3	3	100	Nevada	0	0	0
Arkansas	1	0	0	New Hampshire	1	1	100
California	17	14	82.4	New Jersey	3	1	33.3
Colorado	3	3	100	New Mexico	2	1	50
Connecticut	3	3	100	New York	13	10	76.9
Delaware	1	0	0	North Carolina	5	4	80
District of C.	2	2	100	North Dakota	2	2	100
Florida	4	3	75	Ohio	15	11	73.3
Georgia	1	1	100	Oklahoma	2	1	50
Hawaii	0	0	0	Oregon	3	2	66.7
Idaho	3	2	66.7	Pennsylvania	5	4	80
Illinois	7	6	85.7	Rhode Island	1	1	100
Indiana	9	6	66.7	South Carolina	3	3	100
Iowa	6	4	66.7	South Dakota	1	1	100
Kansas	7	6	85.7	Tennessee	4	1	25
Kentucky	6	5	83.3	Texas	15	13	86.7
Louisiana	5	2	40	Utah	2	2	100
Maine	1	1	100	Vermont	0	0	0
Maryland	2	2	100	Virginia	5	3	60
Massachusetts	3	3	100	Washington	4	3	75
Michigan	8	7	87.5	West Virginia	2	1	50
Minnesota	2	2	100	Wisconsin	1	1	100
Mississippi	2	1	50	Wyoming	1	1	100
Missouri	4	3	75				

INSTITUTIONS PARTICIPATING IN THIS SURVEY

4 Albion College	6 University of Houston
3 Appalachian State Teachers College	3 Howard University
7 Adams State College	
7 University of Arizona	4 Indiana University
2 Adelphi University	4 Indiana State University
7 Arizona State University	4 Illinois State University
9 Auburn University	4 State University of Iowa
1 Arnold College (U. of Bridgeport)	2 Ithaca College
	7 University of Idaho
4 Ball State University	5 Iowa State University
3 Bridgewater College	4 University of Illinois
6 Baylor University	7 College of Idaho
7 Brigham Young University	
2 State University of New York (Buffalo)	4 Kent State University
1 Boston University	9 University of Kentucky
4 Bowling Green State U.	5 Kearney State College
	5 Kansas State University
8 Chapman College	5 Kansas State Teachers College, Emporia
8 University of California, Santa Barbara	5 University of Kansas
8 University of California, Berkeley	5 Kansas State College of Pittsburg
4 Central Michigan University	
4 University of Cincinnati	9 University of Louisville
3 The Citadel	9 Livingston State College
8 Central Washington State College	5 Luther College
5 Central Missouri State College	8 Long Beach State College
7 University of Colorado	2 Long Island University
2 State University College, Cortland	
7 Colorado State University	4 University of Michigan
2 City College of New York	3 University of Maryland
8 Chico State College	3 Marshall University
8 California State Polytechnic College, Pomona	5 Midland Lutheran
1 University of Connecticut	9 Morehead State College
8 California Western University	9 Memphis State University
2 Colgate University	4 Marquette State College
	1 University of Massachusetts
4 DePauw University	9 Murray State College
4 University of Dayton	1 University of Maine
	5 University of Missouri
6 East Texas State College	4 Michigan State University
8 Eastern Washington State College	7 Montana State University
3 East Carolina College	4 University of Minnesota
2 East Stroudsburg State College	4 Miami University (Ohio)
4 Eastern Michigan University	7 Montana University
9 Eastern Kentucky State College	
	3 U. of North Carolina
3 Furman University	9 Northwestern Louisiana State College
8 Fresno State College	4 Northern Illinois University
9 Florida State University	5 University of Nebraska
9 University of Florida	1 Northeastern University
	7 U. of New Mexico
3 George Washington University	5 Nebraska Wesleyan U.
9 University of Georgia	5 U. of North Dakota

4 Northern Michigan University	8 U.C.L.A.
6 North Texas State University	7 University of Utah
1 University of New Hampshire	
4 Northwestern University	6 West Texas State University
2 Niagara University	4 Wilmington College
5 North Dakota State University	3 Western Maryland College
7 Northern Arizona University	8 University of Washington
2 New York University	7 University of Wyoming
	3 College of William and Mary
4 Ohio Wesleyan University	4 University of Wisconsin
4 Ohio State University	3 Wake Forest College
5 Oklahoma State University	4 Western Illinois University
4 Ohio University	5 Wichita State University
8 Oregon State University	4 Wayne State University
8 University of Oregon	
	4 Youngstown State University
2 Pennsylvania State University	
5 Parsons College	
2 University of Pittsburgh	
8 University of the Pacific	
4 Purdue University	
1 U. of Rhode Island	
3 University of Richmond	
4 Southern Illinois University	
4 St. Joseph's College (Ind.)	
6 Southern Methodist University	
5 Southeast Missouri State College	
6 San Houston State College	
9 University of South Florida	
9 U. of Southwestern Louisiana	
5 Southwestern College	
6 Stephen F. Austin State College	
6 Southwest Texas State College	
9 U. of Southern Mississippi	
8 San Diego State College	
3 Univ. of South Carolina	
8 U. of Southern California	
8 San Fernando Valley State College	
5 South Dakota State College	
1 Southern Connecticut State College	
2 Syracuse University	
8 Stanford University	
4 University of Toledo	
6 Texas A. and M. University	
9 Troy State College	
6 U. of Texas at El Paso	
6 Texas Christian University	
2 Temple University	
6 University of Texas	
2 Trenton State College	

DISCUSSION OF RESULTS AND RECOMMENDATION

This survey indicates that the directors and heads of physical education departments as a group have not been informed about the N.A.T.A.'s educational program. It is; therefore, the recommendation of this investigator that the N.A.T.A. develop an informational brochure explaining the role of the athletic trainer and providing the N.A.T.A. guidelines for the development of curriculums that will professionally prepare the athletic trainer. On the completion of this brochure, it should then be sent to all directors and heads of physical education departments asking their support in the establishment of athletic training curriculums meeting the N.A.T.A. standards. In addition, every effort should be made by N.A.T.A. spokesmen to explain our educational program at as many meetings as possible in which large numbers of physical education department heads and directors are in attendance.

In order to resolve some controversy created by replies about state teaching licenses and to understand the problems that state teaching credential regulations pose for departments of health and physical education, the recommendation of this investigator is that the sub-committee on curricular developments of the N.A.T.A.'s Professional Committee should be given the approval to procure all fifty of the state regulations for obtaining a teaching credential in health and physical education from the state boards of education. This information would not only indicate the teaching credential regulations but also point out the states that require their teachers to be qualified in two teaching subject areas. In addition, this information would keep the N.A.T.A. up-to-date on the athletic trainer certification plans of the individual states and their guidelines for the approval of programs for the preparation of athletic trainers.

In reviewing the responses to this survey, three distinct educational procedures seem to be able to accomplish the task of professionally preparing athletic trainers. One, the student studies at an institution in which he is able to enroll in a teaching major in health and/or physical education and to enroll in an organized departmental curriculum in athletic training (major, minor, option or area of specialization) that meets the educational standards of the N.A.T.A. A second procedure would have the institution establish a graduate curriculum in athletic training which would include as prerequisites an undergraduate teaching major in health and/or physical education and the specific course requirements recommended by the N.A.T.A. that are not provided in the graduate curriculum. Finally, a student studying at an institution that does not offer an organized and officially recognized curriculum in athletic training could qualify if he works as a student trainer under the supervision of an athletic trainer that is a N.A.T.A. member, enrolls in a teaching major in health and/or physical education, and meets the N.A.T.A. educational requirements through his wise selection of elective courses. A fourth and more remote procedure would allow the physical therapy major or certificate student to qualify if he successfully completes study that will allow him to obtain a state teaching license in health and/or physical education and meet the specific requirements of the N.A.T.A. educational program including the practical experience. It is the recommendation of this investigator that the N.A.T.A. should recognize these four different methods of professionally preparing athletic trainers and make an official statement approving all four methods of professional preparation.

This investigator also recommends the approval by the N.A.T.A. of the Indiana State University Athletic Training Curriculum. This curriculum was

submitted to the Professional Advancement Committee for approval last year and this survey indicates that it fulfills all of the requirements of the N.A.T.A. Educational Program. This approval of the Indiana State Athletic Training Curriculum would be a first in this type of action taken; therefore, it should be recognized both at the National Program and in the Journal. The other 18 institutions that indicated they offer an organized curriculum in athletic training and the 23 institutions with future plans for such a curriculum also should be officially invited to submit their curriculums for N.A.T.A. approval. An official certificate of approval will also have to be developed and printed for each institution's curriculum approval.

The universities and colleges who took part in this survey indicated that less than half of their number, 44.4 per cent, can offer a course in nutrition. Therefore, this investigator believes that this specific N.A.T.A. recommended course should be reevaluated by the Professional Advancement Committee. One suggestion would be to require those institutions unable to meet this course requirement to include athletic nutrition as a definite section in the advanced athletic training course. If this requirement is retained in its present form and the same insufficient number of institutions offer this course, it will definitely serve as a road block to the development of athletic training curriculums.

An advanced course in athletic training specifically designed for athletic training students is another specific N.A.T.A. requirement that needs reevaluation and clarification for those designing curriculums in athletic training. At the present time, only 16.3 per cent of institutions participating in this survey can offer this course. Although several of the institutions with future plans for a curriculum in athletic training are proposing the advanced athletic training course, several respondents either believe there is little or no justification for such a course beyond the basic athletic training course or indicate that this type of course should only be presented at the graduate level. Therefore, this investigator recommends that the N.A.T.A. develop an official statement indicating the rationale for an advanced athletic training course over and beyond the basic course in athletic training offered by almost every institution in this study at the present time. This statement should not only suggest the basic objectives of this type of course but also recommend some of the specific items of content to be covered in an advanced athletic training course.

The most controversial point about the specific N.A.T.A. educational requirements; however, concerns the practical experience requirement. Although all of the respondents making comments on this point were in favor of practical experience as a requirement, all disclosed displeasure with some of the specifics within the requirement. Institutional regulations on work and work credit along with athletic training curriculums that have large enrollments and limited facilities are indicated as the two most limiting factors in preventing institutions from fulfilling this N.A.T.A. requirement in practical experience. Therefore, this investigator recommends the reevaluation of the practical experience requirement suggested by the N.A.T.A. Educational Program. One suggestion would be to set up two different sets of practical experience requirements - one for institutions offering an organized athletic training curriculum for large enrollments and another for institutions in which an unorganized athletic training curriculum is supervised by an athletic trainer that is an active member of the N.A.T.A.

The lack of knowledge and confusion about the specific requirements of the N.A.T.A. by the directors and heads of physical education departments is reinforced in their response to the question "After completing this survey, do you believe that your present departmental major and institutional requirements fulfill the educational requirements recommended by the National Athletic Trainers Association for majors in your department interested in a career in athletic training?" Although only five institutions actually fulfill the present N.A.T.A. educational requirements, another 39 respondents stated they too met the requirements even after completing the survey's checklist of the specific requirements of the N.A.T.A. Educational Program. Consequently, after the specific requirements of the N.A.T.A. Educational Program are reevaluated, every effort should be taken to inform directors of physical education departments, state boards of education, school system superintendents, and members of our own profession and its association, the N.A.T.A., about the guidelines for professionally preparing the athletic trainer.

REPRESENTATIVE ASSEMBLY

President (presiding officer) (tie-breaking vote only)
10 District Representatives
Executive Director (non-voting, ex-officio)
4 Associate Directors (non-voting, ex-officio)
 Professional Advancement
 National Program
 Professional Services (Asst. Executive Director)
 Journal and Publications
Secretary-Treasurer (non-voting, ex-officio)
Parliamentarian (non-voting, ex-officio)
TOTAL MEMBERSHIP - 18

EXECUTIVE COMMITTEE OR COUNCIL

President (presiding officer)
Executive Director
Secretary-Treasurer
4 Associate Directors
 Professional Advancement
 National Program
 Professional Services (Asst. Executive Director)
 Journal and Publications
TOTAL MEMBERSHIP - 7

This Committee or Council meets during the year between Assembly Meetings and discusses recommendations, suggestions, and requests from Association districts, divisions of the Association, Association and Assembly committees, and other interested individuals and develops the agenda for the Assembly Meetings.

NATIONAL ATHLETIC TRAINERS ASSOCIATION

PRESIDENT

1. Elected by the total N.A.T.A. active membership by a popular mail vote on a set date.
2. Two candidates nominated for this position by the Representative Assembly Nominating Committee and bibliographies of the candidates published in the Journal prior to the popular vote.
3. Two year term (?)
4. To be nominated must have served on the Representative Assembly or old Board of Directors.
5. This is a non-paying position; however, all traveling expenses are paid by the N.A.T.A.
6. Presides over the Representative Assembly and has the tie-breaking vote in case of ties.
7. Spokesman for the Representative Assembly and the N.A.T.A. Liaison to the Districts and Affiliated organizations.

REPRESENTATIVE ASSEMBLY

1. Elected by the N.A.T.A. district active membership by a popular mail vote on the same set date as the President's Election. Each of the (10) districts elects its own representative.
2. Two candidates nominated by each district and bibliographies of the candidates published in the Journal prior to the popular vote.
3. Two year term.
4. Representative for the district should not be one of its present officers.
5. This is a non-paying position; however, all traveling expenses are paid by the N.A.T.A. district.
6. Serves as the official legislative body of the N.A.T.A.
7. Approves the appointment of all executive officers, associate directors, parliamentarian, committee members and committee chairmen.

EXECUTIVE DIRECTOR

1. Appointed by the Representative Assembly and subject to yearly review by the Assembly.
2. Salaried position (approximately \$4800 - \$6000 per year)
3. Carries out all business affairs of the N.A.T.A. according to its mandates and policies, as determined by the Assembly.
4. Serves as the custodian of all records, books, and papers belonging to the N.A.T.A.
5. Answers correspondence and inquiries or relays it to the proper sources or officials.
6. With the assistance of the Secretary-Treasurer, he prepares the annual budget.
7. Submits a written report of the N.A.T.A.'s activities and business affairs transacted between the annual meetings to the Assembly.

SECRETARY-TREASURER

1. Appointed by the Representative Assembly and subject to yearly review by the Assembly.
2. Salaried position (approximately \$2400)
3. Collects all dues
4. Handles all financial matters approved by the Executive Director or the Assembly and keeps current and accurate accounts of all the receipts and disbursements.
5. With the assistance of the Executive Director he prepares annual financial reports and the budget for the approval of the Assembly.
6. Responsible for the taking of minutes and preparing written copies for all active N.A.T.A. members of all national business meetings.
7. Serves as the Secretary for the Assembly in taking minutes and preparing written copies of the minutes. He is a non-voting member of the Assembly.

PARLIAMENTARIAN

1. Appointed by the Representative Assembly and subject to yearly review by the Assembly.
2. The individual to fill this position should be the N.A.T.A. member with the most thorough knowledge of parliamentary procedure. If no such individual is available within the Association, the N.A.T.A. must hire a qualified expert from outside the Association.
3. Should be paid for his services to the Assembly at the annual meeting.
4. He is a non-voting member of the Assembly in charge of keeping its meetings operating under parliamentary procedure.

ASSOCIATE DIRECTOR, NATIONAL PROGRAM

1. Appointed by the Representative Assembly and subject to yearly review by the Assembly.
2. This is a non-paying position; however, all traveling expenses are paid by the N.A.T.A.
3. Serves as a non-voting, ex-officio member of the Representative Assembly.
4. Has the responsibility of governing all matters pertaining to the planning, coordination, and supervision of the National Program.
5. Serves as chairman of the National Program Committee which includes the District Program Director appointed by the District, and Chairmen of Exhibits, Banquet, Entertainment, etc. appointed by the Associate Director and approved by the Assembly.

ASSOCIATE DIRECTOR, PROFESSIONAL SERVICES (ASSISTANT EXECUTIVE DIRECTOR)

1. Appointed by the Representative Assembly and subject to yearly review by the Assembly.
2. This is a non-paying position; however, all traveling expenses are paid by the N.A.T.A.
3. Serves as a non-voting, ex-officio member of the Representative Assembly.
4. Coordinates and supervises the work of all committees within his division.
5. Serves as an ex-officio member of and consultant to all committees within his division.
6. Makes recommendations to the Assembly for appointments to committee chairmanship and membership

7. Reports to the Assembly all committee action within the division. (Between Assembly meetings reports directly to the Executive Director and President)
8. In case the Executive Director is unable to continue in his position, he automatically fills this position for the rest of the year.

ASSOCIATE DIRECTOR, PROFESSIONAL ADVANCEMENT

1. Appointed by the Representative Assembly and subject to yearly review by the Assembly.
2. This is a non-paying position; however, all traveling expenses are paid by the N.A.T.A.
3. Serves as a non-voting, ex-officio member of the Representative Assembly.
4. Coordinates and supervises the work of all committees within his division.
5. Serves as an ex-officio member of and consultant to all committees within his division.
6. Makes recommendations to the Assembly for appointments to committee chairmanship and membership.
7. Reports to the Assembly all committee action within the division. (Between Assembly meetings reports directly to the Executive Director and President)

ASSOCIATE DIRECTOR, THE JOURNAL AND PUBLICATIONS

1. Appointed by the Representative Assembly and subject to yearly review by the Assembly.
2. This is a non-paying position; however, all traveling expenses are paid by the N.A.T.A.
3. Serves as a non-voting, ex-officio member of the Representative Assembly.
4. Coordinates and supervises the work of all committees within his division.
5. Serves as an ex-officio member of and consultant to all committees within his division.
6. Serves as the Editor of Journal.
7. Edits and approves all copy for publication in the Journal.
8. Investigates for and recommends to the Assembly the utilization of other forms of N.A.T.A. sponsored publications (newsletters, books, conference proceedings, brochures, etc.) and audio-visual aids (educational films, displays, etc.)
9. Makes recommendations to the Assembly for appointments to committee chairmanship and membership.
10. Reports to the Assembly all committee action within the division (Between Assembly meetings reports directly to the Executive Director and President)

Recommendations for Amendments to
Article VIII, Organization, of the Constitution
of the National Athletic Trainers' Association

The following suggested additions and amendments to Article VIII-Organization of the constitution of the NATA are based on a firm belief that the present administrative organization of our association, although basically sound, has become functionally outdated and impractical in some respects. In light of our rapid growth as a professional organization during the past few years, it seems almost imperative that we must now critically analyze and evaluate our administrative structure in an effort to ascertain whether or not it is still conducive to future growth and development. It is suggested that certain basic changes are needed and that these changes should be given prompt and serious consideration by the Board of Directors. It is suggested, if deemed necessary, that a special committee be appointed to study proposed organizational changes and make recommendations for constitutional amendments wherever necessary.

The preliminary recommendations for constitutional amendments and additions made here are primarily directed toward insuring the administrative and decision making powers of the Board of Directors as the governing body of the association. These recommendations are threefold:

1. Extension of the Board of Directors terms of office from two to three years. This would allow more time for completion of legislation by the District Chairman in the best interest of district members. Longer terms would also allow more time for District Chairmen to become familiar with major issues, policies, and procedures at the national level.
2. Election of the members of the Board of Directors on alternating years in order that a certain number of directors can be retained from year to year. This should result in a better informed and a more knowledgeable Board of Directors.
3. Establishment of the position of President of the NATA who also functions as the Chairman of the Board of Directors and who is elected from active members who have served as past members of the Board of Directors within the past ten years. This term of office to be for five years.

It is recommended that the following additions and amendments be incorporated into Article VIII-Organization of the constitution of the NATA in an effort to achieve the aforementioned objectives. It is suggested that Article VIII be reviewed in its entirety in order to eliminate inconsistencies and delete obsolete phrases.

Article VIII-Organization

Section 1.

National: The governing body of this Association shall be a Board of Directors composed of the President of the National Athletic Trainers' Association and the Directors of the ten districts of the Association. The President of the Association shall also function as the Chairman of the Board of Directors.

- a. The President of the National Athletic Trainers' Association shall be elected by a majority vote of the Board of Directors at their annual meeting. Nominees for the President of the Association shall have served as a member of the Board of Directors within the past ten years. The President shall be elected for a term of five years which shall run from the termination of the national convention to and including the national convention five years hence.
- b. Members of the Board of Directors representing the ten geographical districts shall be elected for a term of three years which shall run from the termination of the national convention to and including the national convention three years hence.
- c. Members of the Board of Directors shall be elected on a rotating basis according to the ten geographical districts. Districts one and two shall elect their representatives for a three year term beginning in 1968, Districts three and four beginning in 1969, Districts five and six beginning in 1970, Districts seven and eight beginning in 1971, and Districts nine and Ten beginning in 1972.

Section 3.

a. There shall be an Executive Secretary of the Association. The Executive Secretary shall be selected on a one year basis and shall be elected by a majority vote of the Board of Directors at their annual meeting. Nominees for the position of Executive Secretary must be active, advisory, or honorary members of the National Athletic Trainers' Association. This shall be a

salaried position and the amount of reimbursement shall be at the discretion of the Board of Directors.

b. If deemed necessary by the Board of Directors, there shall be an Assistant Executive Secretary of the Association. The Assistant Executive Secretary shall be selected on a one year basis and shall be elected by a majority vote of the Board of Directors at their annual meeting. Nominees for the position of Assistant Executive Secretary must be active, advisory, or honorary members of the National Athletic Trainers' Association. This shall be a salaried position and the amount of reimbursement shall be at the discretion of the Board of Directors.

Gary D. Delforge
Director, District # 7
NATA

Recommendations for Amendments to
Article VIII, Organization, of the Constitution
of the National Athletic Trainers' Association

The following suggested additions and amendments to Article VIII-Organization of the constitution of the NATA are based on a firm belief that the present administrative organization of our association, although basically sound, has become functionally outdated and impractical in some respects. In light of our rapid growth as a professional organization during the past few years, it seems almost imperative that we must now critically analyze and evaluate our administrative structure in an effort to ascertain whether or not it is still conducive to future growth and development. It is suggested that certain basic changes are needed and that these changes should be given prompt and serious consideration by the Board of Directors. It is suggested, if deemed necessary, that a special committee be appointed to study proposed organizational changes and make recommendations for constitutional amendments wherever necessary.

The preliminary recommendations for constitutional amendments and additions made here are primarily directed toward insuring the administrative and decision making powers of the Board of Directors as the governing body of the association. These recommendations are threefold:

1. Extension of the Board of Directors terms of office from two to three years. This would allow more time for completion of legislation by the District Chairman in the best interest of district members. Longer terms would also allow more time for District Chairmen to become familiar with major issues, policies, and procedures at the national level.
2. Election of the members of the Board of Directors on alternating years in order that a certain number of directors can be retained from year to year. This should result in a better informed and a more knowledgeable Board of Directors.
3. Establishment of the position of President of the NATA who also functions as the Chairman of the Board of Directors and who is elected from active members who have served as past members of the Board of Directors within the past ten years. This term of office to be for five years.

It is recommended that the following additions and amendments be incorporated into Article VIII-Organization of the constitution of the NATA in an effort to achieve the aforementioned objectives. It is suggested that Article VIII be reviewed in its entirety in order to eliminate inconsistencies and delete obsolete phrases.

Article VIII-Organization

Section 1.

National: The governing body of this Association shall be a Board of Directors composed of the President of the National Athletic Trainers' Association and the Directors of the ten districts of the Association. The President of the Association shall also function as the Chairman of the Board of Directors.

- a. The President of the National Athletic Trainers' Association shall be elected by a majority vote of the Board of Directors at their annual meeting. Nominees for the President of the Association shall have served as a member of the Board of Directors within the past ten years. The President shall be elected for a term of five years which shall run from the termination of the national convention to and including the national convention five years hence.
- b. Members of the Board of Directors representing the ten geographical districts shall be elected for a term of three years which shall run from the termination of the national convention to and including the national convention three years hence.
- c. Members of the Board of Directors shall be elected on a rotating basis according to the ten geographical districts. Districts one and two shall elect their representatives for a three year term beginning in 1968, Districts three and four beginning in 1969, Districts five and six beginning in 1970, Districts seven and eight beginning in 1971, and Districts nine and Ten beginning in 1972.

Section 3.

a. There shall be an Executive Secretary of the Association. The Executive Secretary shall be selected on a one year basis and shall be elected by a majority vote of the Board of Directors at their annual meeting. Nominees for the position of Executive Secretary must be active, advisory, or honorary members of the National Athletic Trainers' Association. This shall be a

salaries position and the amount of reimbursement shall be at the discretion of the Board of Directors.

b. If deemed necessary by the Board of Directors, there shall be an Assistant Executive Secretary of the Association. The Assistant Executive Secretary shall be selected on a one year basis and shall be elected by a majority vote of the Board of Directors at their annual meeting. Nominees for the position of Assistant Executive Secretary must be active, advisory, or honorary members of the National Athletic Trainers' Association. This shall be a salaries position and the amount of reimbursement shall be at the discretion of the Board of Directors.

Gary D. Delforge
Director, District # 7
NATA

A PROPOSED PLAN OF ORGANIZATION FOR THE
NATIONAL ATHLETIC TRAINERS' ASSOCIATION

submitted to the
NATA Board of Directors
June 7, 1969

Gary Delforge
Chairman, Board of Directors
NATA

PREFACE

The following pages represent a recommended plan for reorganization of the National Athletic Trainers' Association. The plan has been prompted by an increasing realization during the past few years that reorganization is essential if the NATA is to continue to function as an efficient professional organization and if it is to be able to provide adequate services to its members. Many valuable and justifiable recommendations have been made for reorganization, for new and improved services, and for new projects. The following plan has been developed in an attempt to incorporate many of these recommendations into a single, concrete proposal, comprehensive in nature and broad in scope. It is felt that the plan incorporates many of the recommendations from the following primary sources: (1) reorganization proposals previously submitted by Sayers "Bud" Miller, Ball State University, (2) recommendations and reorganization plans previously submitted by Kenneth S. Clarke, Ph.D., Staff Coordinator, Committee on the Medical Aspects of Sports, AMA, (3) various recommendations and advice contained in letters from other interested persons including Richard F. Markson, Planning Consultant, Bay Area Social Planning Council, San Mateo, California and Robert G. James, Commissioner, Mid-American Athletic Conference, (4) the findings of the Ad Hoc Committee to Study Reorganization chaired by Bill Chambers, Fullerton Junior College, (5) numerous recommendations, suggestions, and requests made

by NATA officers, the Board of Directors, Committee Chairman, and various Association members.

The proposed plan should be viewed from three basic aspects: (1) its recommendations for additions to the NATA Board of Directors as the governing body of the Association, (2) its recommendations for restructuring the Association into three primary divisions or branches--the Professional Services Division, the Professional Advancement Division, and the Business Affairs Division--in an effort to establish a definite line of authority and responsibility and to facilitate all Association action, and (3) its recommendations for the elimination, addition, or consolidation of various committees in an effort to facilitate the provision of existing as well as new and additional services and to enhance the undertaking of desirable Associational projects.

It should be noted that the plan includes an attempt to outline specific responsibilities and functions of the various officers, Division Chairmen, and committees. It should be stressed, however, that the lists of responsibilities and functions should by no means be considered exhaustive and that additional or more appropriate functions may best be determined by the Association officers, the Board of Directors, the Division Chairmen, or by the Committees themselves. Suggested functions are included primarily in an effort to demonstrate the need for the various offices and committees and to provide an initial attempt at the establishment of much needed concrete, written guidelines for coordinated action.

PREFACE

The following pages represent a recommended plan for reorganization of the National Athletic Trainers' Association. The plan has been prompted by an increasing realization during the past few years that reorganization is essential if the NATA is to continue to function as an efficient professional organization and if it is to be able to provide adequate services to its members. Many valuable and justifiable recommendations have been made for reorganization, for new and improved services, and for new projects. The following plan has been developed in an attempt to incorporate many of these recommendations into a single, concrete proposal, comprehensive in nature and broad in scope. It is felt that the plan incorporates many of the recommendations from the following primary sources: (1) reorganization proposals previously submitted by Sayers "Bud" Miller, Ball State University, (2) recommendations and reorganization plans previously submitted by Kenneth S. Clarke, Ph.D., Staff Coordinator, Committee on the Medical Aspects of Sports, AMA, (3) various recommendations and advice contained in letters from other interested persons including Richard F. Markson, Planning Consultant, Bay Area Social Planning Council, San Mateo, California and Robert C. James, Commissioner, Mid-American Athletic Conference, (4) the findings of the Ad Hoc Committee to Study Reorganization chaired by Bill Chambers, Fullerton Junior College, (5) numerous recommendations, suggestions, and requests made

Admittedly, the plan may include some impractical, inappropriate, or debatable proposals. For this reason, it is suggested that it be considered only as a "starting point" from which to work and that it be thoroughly scrutinized, refined, and modified where necessary to meet Association needs. It is further suggested that a special ad hoc committee be appointed with this single, specific objective in mind.

The following target dates are suggested for the implementation of the proposed plan:

June 8, 1969--appointment of ad hoc committee to scrutinize, refine, and modify the plan.

January 1, 1970--ad hoc committee presentation of the finalized plan to the Board of Directors for their approval or rejection.

February 1, 1970--Submission of the finalized plan to the active membership for acceptance or rejection.

June, 1970--Election of NATA officers and appointment of Division Chairmen, and committee members and full implementation of the plan.

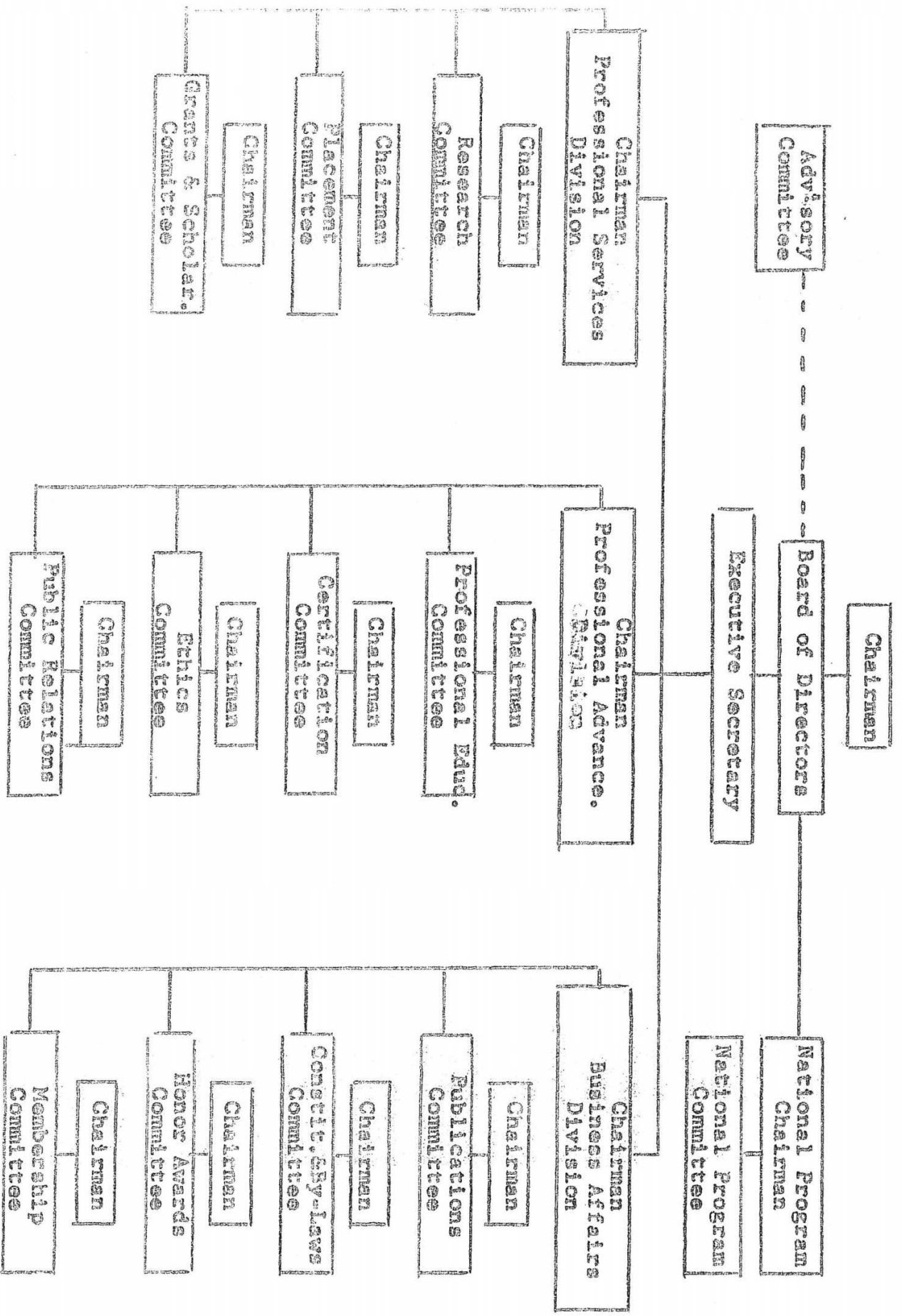
Gary Delforge
Chairman, Board of Directors
NATA

June 7, 1969

TABLE OF CONTENTS

	PAGE
NATA Organizational Chart	1
Board of Directors	2
Chairman, Board of Directors	3
Executive Secretary	4
Advisory Committee	6
National Program Chairman	6
National Program Committee	7
Chairman, Division of Professional Services.....	8
Division of Professional Services	9
Research Committee	9
Placement Committee	10
Grants and Scholarship Committee	11
Chairman, Division of Professional Advancement	11
Division of Professional Advancement	11
Professional Education Committee	12
Certification Committee	13
Ethics Committee	13
Public Relations Committee	14
Chairman, Division of Business Affairs	14
Division of Business Affairs	15
Publications Committee	15
Constitution and By-laws Committee	16
Honor-Awards Committee	17
Membership Committee	17

NATIONAL ATHLETIC TRAINERS ASSOCIATION



6/7/69

Board of Directors

Selection: Elected representatives of the ten NATA Districts plus a Chairman elected by the Board from among active members who have served at least one year as a member of the Board of Directors during the past five years plus the Board appointed Chairman of the Professional Services, Professional Advancement, and Business Affairs Divisions. Division Chairmen serve as non-voting ex officio members of the Board.

Terms of Office: Two years for voting members; three three years for Division Chairmen.

Functions and Responsibilities:

1. Serves as the official legislative body of the Association.
2. Approves the appointment of all division chairmen, committee chairmen, and standing committee members.
3. Approves the appointment of all special committees deemed necessary for the conduction of special Association projects or study.
4. Appoints all executive officers of the Association.
5. Approves the appointment of all Advisory Committee members and its chairman.
6. Approves the appointment of the National Program Chairman and the National Program Committee.
7. Continually evaluates and defines the roles and functions of all Association officers, division chairmen, standing committees, and special committees.
8. Continually re-evaluates the goals and objectives of the Association and accepts primary responsibility for progress toward these goals.
9. Receives recommendations, suggestions, and requests from Association districts and makes recommendations to the Board Chairman for their inclusion in the agenda of Board Meetings.

Chairman, Board of Directors

Selection: Elected by the Board from among Active members who have served at least one year as a member of the Board of Directors during the past two years.

Term of office: Two years

Functions and Responsibilities:

1. Serves as the official spokesman for the Board of Directors.
2. Cooperates with the Executive Secretary in all matters pertinent to the coordination, management, and supervision of Association affairs.
3. Calls all meetings of the Board of Directors as deemed necessary and advisable.
4. Presides over all meetings of the Board of Directors
5. Presides over all national business meetings.
6. Cooperates with the Executive Secretary and other Board members in the development of the agenda for all Board meetings.
7. Cooperates with the Executive Secretary in the development of the agenda for all national business meetings.
8. Represents a tie-breaking vote on the Board of Directors and votes only in the event of impasse.
9. Keeps the Board of Directors informed about Association affairs between Board meetings.
10. Approves all decisions and actions made in behalf of the Association between Board meetings and consults with the Board of Directors when deemed necessary and appropriate.
11. Serves as ex officio member of all Association committees.

- 12. Appoints, with the approval of the Board, all division chairmen, special and standing committee chairmen, and committee members.

Executive Secretary

Selection: Appointed by the Board of Directors.

Term Of Office: One year.

Duties and Responsibilities:

- 1. Implements the mandates and policies of the Association, as determined by the Board of Directors.
- 2. Between meetings of the Board of Directors, enforces policy on behalf of the Association as is not inconsistent with the mandates and legislation enacted by the Board of Directors.
- 3. Possesses full power and complete responsibility to transact all business for and on behalf of the association and to manage all property, affairs, and activities of the Association subject to the provisions of the Constitution and by laws and the resolutions and enactments of the Board of Directors.
- 4. To commit the Association to no financial obligation in excess of its available financial resources.
- 5. Provides for the maintenance of an Association headquarters which shall serve as the center of all official activities of the Association.
- 6. Serves as the official spokesman for the Association.
- 7. Serves as the custodian of all records, books, and papers belonging to the Association.
- 8. Keeps accurate minutes of the proceedings of all national business meetings and distributes written copies of the minutes to all active members of the Association within a reasonable time subsequent to each meeting.

9. Secures the minutes of all Board of Directors meetings from the acting Board Secretary and distributes the minutes to all Board members within a reasonable time subsequent to each meeting.
10. Submits a written report of the Association's progress to the Board of Directors at each annual meeting and/or upon the request of the Board.
11. Conducts the official correspondence of the Association including such matters as notifying members of meetings, officers of their election, committee members of their appointments, and all notices as required by the by-laws or as requested by the Board of Directors.
12. Collects all Association membership dues and promptly distributes current membership cards.
13. Handles all financial matters of the Association, prepares all budgets, keeps current and accurate accounts of all receipts and disbursements, and submits an accurate financial report to the Board of Directors at their annual meeting and/or as requested by the Board.
14. Cooperates with the National Program Chairman and the National Program Committee in the fulfillment of their functions.
15. Maintains a current and accurate mailing list and an official record of the Association's membership.
16. Coordinates the activities of the Association and acts as liaison between the districts and between the national office.
17. Serves as the Association's representative to allied associations or delegates this function to responsible active members of the Association as requested by the Board of Directors.
18. Answers correspondence, inquiries, and requests for guidance and counseling concerning the professional preparation of athletic trainers.

19. Keeps an accurate record of registration at all national meetings of the Association and distributes written copies to all active members within a reasonable time subsequent to each meeting.
20. Maintains a record of all division chairmen, committee chairmen, committee members, and members of the Board of Directors and its chairman.
21. Cooperates with the Editor and the Editorial Board in the publication of the Journal of the NATA.

Advisory Committee: (New; composed of consultants and advisors including physicians, dentists, physical therapists, athletic directors, physiologists, research specialists, educators, and physical educators.)

Selection: Appointed by the Board of Directors.

Terms of Office: Two years.

Functions and Responsibilities:

1. Represents the official advisory group to the Association and to the Board of Directors and is available for consultation concerning professional services, professional advancement, business affairs, or other Association affairs.
2. Is available to the Executive Secretary, the Chairman of the Board, and to division and committee chairmen for consultation and advice.
3. Attends all Board meetings in a non-voting, advisory capacity.
4. Assists in the interpretation of NATA goals and functions to various allied associations and to the general public.

National Program Chairmen: (New; functions currently exercised by the Assistant Executive Secretary.)

Selection: Appointed by the Board of Directors

Term of Office: Indefinite, subject to yearly review by the Board.

Functions and Responsibilities:

1. Serves as the Chairman of the National Program Committee.
2. Acts as the Association's official national representative to the district hosting the annual meeting.
3. Cooperates with the District Program Chairman and other Program Committee members in the planning, coordination, and supervision of the national meeting in all its aspects.
4. Periodically reports the progress of national program planning to the Executive Secretary, the Board of Directors, and the Chairman of the Board.
5. Has full authority and responsibility governing all matters pertaining to the conducting of an effective, informative, and truly professional national program, subject only to the mandates and enactments of the Board of Directors.
6. Submits an annual report and evaluation of each national meeting to the Board of Directors within a reasonable period of time following such meeting.

National Program Committee: (New; includes the National Program Director, the District Program Director, Exhibits Chairman, Banquet Chairman, Entertainment Chairman, and any other committee members deemed advisable.)

Selection: Appointed by the Board of Directors.

Term of Office: One year, or as determined by the Board.

Functions and Responsibilities:

1. Has complete responsibility for the planning, coordination, and supervision of the National meeting in all its aspects subject only to the mandates and enactments of the Board of Directors.

2. Investigates and studies new approaches, new methods of presentation, and new convention formats and makes recommendations to the Board of Directors.

Chairman, Division of Professional Services: (New)

Selection: Appointed by the Chairman of the Board
with the approval of the Board of Directors.

Term of Office: Three years.

Functions and Responsibilities:

1. Serves as a non-voting, ex officio member of the Board of Directors.
2. Coordinates and supervises the work of all committees within the division.
3. Serves as an ex officio member of all committees within the division.
4. Reports directly to the Board of Directors at all Board meetings regarding all committee action within the division.
5. Collects written annual reports from the chairmen of all committees within the Division and submits same to the Board of Directors at its annual meeting.
6. Reports directly to the Executive Secretary and to the Chairman of the Board regarding all on-going Division activities between annual Board meetings.
7. Makes recommendations to the Board of Directors for the establishment of new committees within the Division.
8. Makes recommendations to the Board of Directors for new projects, new services, or desired legislation within the Division.
9. Makes recommendations to the Board of Directors for appointments to committee chairmanship and membership.

10. Stands available to all Division committees and chairmen for consultation, advice, and recommendations.

Division of Professional Services:

The Division of Public Services includes the Research Committee, the Placement Committee, the Grants and Scholarship Committee, and any additional standing committees deemed necessary by the Board of Directors to fulfill the Association's responsibility for professional service.

Research Committee: (New, formerly the Inquiry Committee)

Selection: Appointed by the Board of Directors.

Terms of Office: Three years.

Functions and Responsibilities:

1. Coordinates all research efforts conducted under the auspices of the Association.
2. Confers with the Advisory Committee and other appropriate consultants regarding recommendations for research in the area of athletic training and sports medicine.
3. Cooperates with the Grants and Scholarship Committee in the solicitation and procurement of grants for research projects from friends and associates of the Association.
4. Receives and evaluates all research proposals from Association members, schools, or other institutions and makes recommendations to the Board of Directors for research projects worthy of Association support and sponsorship.
5. Cooperates with the Grants and Scholarship Committee in the disbursement of funds for Board approved research projects.
6. Makes recommendations to the Board of Directors, the National Program Chairman, and the National Program Committee for presentation of research findings at annual national meetings.

7. Makes recommendations to the ten Association districts for presentation of research findings at regional and district meetings.
8. Prepares and submits the results of pertinent research for publication in the NATA Journal and other Association sponsored publications.

Placement Committee (Now)

Selection: Appointed by the Board of Directors.

Terms of Office: Three years

Functions and Responsibilities:

1. Serves as the official job placement agency of the Association.
2. Receives notification of job vacancies from high schools, colleges and universities, and professional teams and maintains a current listing of all vacancies.
- 3/ Receives requests for placement assistance from student, associate, and active Association members and maintains a current registry of all members desiring placement.
4. Notifies registered Association members promptly of available vacancies.
5. Prepares and issues a current listing of all job vacancies for publication in the NATA Journal, national newsletters, or other appropriate Association publications.
6. Periodically supplies District Directors with a listing of current job vacancies for distribution to district members.
7. Arranges for and maintains a job placement service at the Association national meeting including (1) posting of current job vacancies, (2) posting of listing of Association members desiring placement, (3) assistance in interview arrangements.

Grants and Scholarship Committee (New)

Selection: Appointed by the Board of Directors.

Terms of Office: Three years.

Functions and Responsibilities:

1. Serves as the official clearing house for all gifts and grants received from friends and associates of the Association.
2. Solicits and encourages the donation of special gifts, research grants, and scholarship funds from friends and associates of the Association.
3. Serves as the official liaison agency between the Association and all donating individuals, agencies, institutions, or allied associations.
4. Receives and evaluates all applications for undergraduate or graduate educational scholarships granted under the auspices of the Association and makes recommendations to the Board of Directors for recipients.
5. Suggests and encourages the undertaking of worthwhile research projects by Association members, schools, or other institutions.
6. Cooperates with the Research Committee in the disbursement of funds for Board approved research projects.

Chairman, Division of Professional Advancement: (New)

Selection: Appointed by the Chairman of the Board with the approval of the Board of Directors.

Term of Office: Three years.

Functions and Responsibilities: Same as Chairman, Division of Professional Services and Chairman, Division of Business Affairs.

Division of Professional Advancement:

The Division of Professional Advancement includes the Professional Education Committee, the Certification Committee,

the Ethics Committee, the Public Relations Committee, and any additional standing committees deemed necessary by the Board of Directors to enhance the professional advancement of the Association, its members, and the athletic training profession.

Professional Education Committee: (Currently in existence)

Selection: Appointed by the Board of Directors.

Terms of Office: Three years.

Functions and Responsibilities:

1. Investigates and studies all possibilities for the professional education and advancement of the Association, its members, and the athletic training profession and makes recommendations to the Board of Directors.
2. Confers with the Advisory Committee and other appropriate consultants regarding recommendations for professional advancement.
4. Makes recommendations to the Board of Directors for the accreditation of schools offering graduate and undergraduate preparation in athletic training.
4. establishes and supervises the enforcement of professional education standards and criteria for all Association certified athletic trainers.
5. Cooperates with the Certification Committee in the establishment of certification requirements and criteria.
6. Investigates and recommends opportunities for in-service training and continuing education of Association members.
7. Serves as a consulting and liaison agency between the Association and educational institutions providing or preparing to provide professional preparation for athletic trainers.

Certification Committee: (New, now a subcommittee of the Professional Advancement Committee)

Selection: Appointed by the Board of Directors.

Terms of Office: Three years.

Functions and Responsibilities:

1. Cooperates with the Professional Education Committee in the establishment of certification requirements and criteria.
2. Assists in the construction and revision of appropriate certification examinations.
3. Receives and reviews all applications for certification.
4. Coordinates and supervises the administration and grading of all certification examinations.
6. Ascertains the fulfillment of certification requirements and makes recommendations to the Board of Directors for final approval.
6. Issues certificates to Board approved athletic trainers.
7. Maintains an accurate and current registry of all Association certified athletic trainers.

Ethics Committee: (Currently exists as the Code of Ethics Committee)

Selection: Appointed by the Board of Directors

Terms of Office: Three years.

Functions and Responsibilities:

1. Assists in the determination and establishment of the Code of Ethics which governs the professional service and practice of all Association members.
2. Receives and investigates all charges of unethical conduct made against Association members.

3. Makes recommendations to the Board of Directors for censorship of Association members deemed to be in violation of the Code of Ethics.
4. Periodically re-evaluates the Code of Ethics and makes recommendations to the Board of Directors for changes, additions, or deletions.

Public Relations Committee: (New)

Selection: Appointed by the Board of Directors.

Terms of Office: Three years.

Functions and Responsibilities:

1. Establishes and maintains an effective public relations program for the Association.
2. Investigates and recommends to the Board of Directors possible avenues through which the Association may enhance its professional image and interpret its purposes and objectives to allied associations and professions, high schools, colleges and universities, and the general public.
3. Prepares and distributes appropriate news releases, feature stories, etc. to the various news media--radio, television, and newspapers.
4. Cooperates with the Publications Committee in the development and distribution of appropriate recruitment brochures, pamphlets, and other informative materials describing and defining (1) the athletic training profession and its recommended avenues of professional preparation and (2) the NATA and its nature, purposes, membership requirements, etc.
5. Investigates the possible use of recruitment films, slides, and filmstrips and makes recommendations to the Board of Directors.
6. Makes recommendations to the Board of Directors regarding advantageous professional affiliations, liaison activities, etc.

Chairman, Division of Business Affairs: (New)

Selection: Appointed by the Chairman of the Board with the approval of the Board of Directors.

Term of Office: Three years.

Functions and Responsibilities: Same as Chairman,
Division of Professional Services and Chairman,
Division of Professional Advancement.

Division of Business Affairs:

The Division of Business Affairs includes the Publications Committee, the Constitution and By Laws Committee, the Honor Awards Committee, the Membership Committee, and any additional standing committees deemed necessary by the Board of Directors for the effective management and supervision of Association business affairs.

Publications Committee (New, includes the currently existing position of NATA Journal Editor who serves as chairman.

Selection: Appointed by the Board of Directors.

Term of Office: Indefinite for Journal Editor, subject to yearly review by the Board of Directors; three years for all other committee members.

Functions and Responsibilities:

1. Serves as the official Editorial Board for the NATA Journal.
2. Solicits and maintains a backlog of appropriate journal articles and feature stories for publication in the Journal.
3. Edits and approves all copy for publication in the Journal.
4. Cooperates with the designated printing firm in the establishment of an appropriate Journal format for presentation of journal articles, feature stories, advertisements, special columns, etc.
5. Investigates and recommends to the Board of Directors utilization of other forms of Association sponsored publications including conference

proceedings, national program presentations, newsletters, books, educational films, audio-visual aids, etc.

6. Coordinates and supervises the development and implementation of all Board approved publications.
7. Cooperates with the Research Committee in the publication of research findings.
8. Cooperates with the Public Relations Committee in the publication of materials designed primarily for public relations or recruitment purposes.
9. Cooperates with the Placement Committee in the publication of job vacancies and in the publication of lists of members seeking jobs.

Constitution and By-Laws Committee: (currently in existence.)

Selection: Appointed by the Board of Directors

Terms of Office: Three years.

Functions and Responsibilities:

1. Continually reviews the Association Constitution and By-Laws in terms of newly enacted legislation and makes recommendations to the Board of Directors for revisions, deletions, or additions.
2. Maintains an accurate and current record of newly enacted legislation and incorporates it into the Constitution and By-Laws as instructed by the Board of Directors.
3. Supplies the Board of Directors with an accurate record of all Constitution and By-Laws revisions, deletions, or additions at their annual meeting.
4. Conducts, at regular three-year intervals, a comprehensive review of the Constitution and By-Laws and makes recommendations to the Board of Directors for reprinting if deemed necessary.
5. Confers with appropriate consultants (lawyers, constitutionalists, etc.) regarding effective wording and phraseology of all revisions or additions.

6. Cooperates with the Publications Committee in the printing of all new issues of the Constitution and By-laws.

Honor Awards Committee: (New, combines the currently existing 25-year Award Committee and the Helms Hall of Fame Nominating Committee.)

Selection: Appointed by the Board of Directors.

Term of Office: Three years.

Functions and Responsibilities:

1. Coordinates and supervises the establishment and disbursement of all special recognitions and awards presented under the auspices of the Association.
2. Receives, reviews, and screens all applications for the 25-year award and makes recommendations to the Board of Directors for recipients.
3. Receives, reviews, and screens all applications for the Helms Hall of Fame Award and makes recommendations to the Board of Directors for nominations.
4. Receives and reviews all proposals for the initiation of new or additional honor awards and makes recommendations to the Board of Directors for Association approval or rejection.
5. Serves as official liaison agency between the Association and those individuals, institutions, or allied associations sponsoring or presenting honorary awards or recognitions.

Membership Committee: (Currently in existence)

Selection: Appointed by the Board of Directors.

Terms of Office: Three Years.

Functions and Responsibilities.

1. Receives and reviews all applications for student, associate, active, advisory, retired, and honorary membership.
2. Receives and reviews all requests for change of membership classification.

3. Forwards recommendations for rejection or acceptance of new members and classification changes to the Executive Secretary for appropriate action.
4. Maintains an accurate and current registry of all Association members including classification, date of original membership, address and position, payment of dues, etc.
5. Cooperates with the ten Association districts and their secretaries regarding appropriate handling of district transfers.
6. Continually encourages and solicits the membership of all qualified athletic trainers, physicians, and allied personnel.
7. Periodically reviews the various membership classifications and makes recommendations to the Board of Directors for changes, deletions, or additions.

Recommendations for Amendments to
Article VIII, Organization, of the Constitution
of the National Athletic Trainers' Association

The following suggested additions and amendments to Article VIII-Organization of the constitution of the NATA are based on a firm belief that the present administrative organization of our association, although basically sound, has become functionally outdated and impractical in some respects. In light of our rapid growth as a professional organization during the past few years, it seems almost imperative that we must now critically analyze and evaluate our administrative structure in an effort to ascertain whether or not it is still conducive to future growth and development. It is suggested that certain basic changes are needed and that these changes should be given prompt and serious consideration by the Board of Directors. It is suggested, if deemed necessary, that a special committee be appointed to study proposed organizational changes and make recommendations for constitutional amendments wherever necessary.

The preliminary recommendations for constitutional amendments and additions made here are primarily directed toward insuring the administrative and decision making powers of the Board of Directors as the governing body of the association. These recommendations are threefold:

1. Extension of the Board of Directors terms of office from two to three years. This would allow more time for completion of legislation by the District Chairman in the best interest of district members. Longer terms would also allow more time for District Chairmen to become familiar with major issues, policies, and procedures at the national level.
2. Election of the members of the Board of Directors on alternating years in order that a certain number of directors can be retained from year to year. This should result in a better informed and a more knowledgeable Board of Directors.
3. Establishment of the position of President of the NATA who also functions as the Chairman of the Board of Directors and who is elected from active members who have served as past members of the Board of Directors within the past ten years. This term of office to be for five years.

It is recommended that the following additions and amendments be incorporated into Article VIII-Organization of the constitution of the NATA in an effort to achieve the aforementioned objectives. It is suggested that Article VIII be reviewed in its entirety in order to eliminate inconsistencies and delete obsolete phrases.

Article VIII-Organization

Section 1.

National: The governing body of this Association shall be a Board of Directors composed of the President of the National Athletic Trainers' Association and the Directors of the ten districts of the Association. The President of the Association shall also function as the Chairman of the Board of Directors.

- a. The President of the National Athletic Trainers' Association shall be elected by a majority vote of the Board of Directors at their annual meeting. Nominees for the President of the Association shall have served as a member of the Board of Directors within the past ten years. The President shall be elected for a term of five years which shall run from the termination of the national convention to and including the national convention five years hence.
- b. Members of the Board of Directors representing the ten geographical districts shall be elected for a term of three years which shall run from the termination of the national convention to and including the national convention three years hence.
- c. Members of the Board of Directors shall be elected on a rotating basis according to the ten geographical districts. Districts one and two shall elect their representatives for a three year term beginning in 1968, Districts three and four beginning in 1969, Districts five and six beginning in 1970, Districts seven and eight beginning in 1971, and Districts nine and Ten beginning in 1972.

Section 3.

a. There shall be an Executive Secretary of the Association. The Executive Secretary shall be selected on a one year basis and shall be elected by a majority vote of the Board of Directors at their annual meeting. Nominees for the position of Executive Secretary must be active, advisory, or honorary members of the National Athletic Trainers' Association. This shall be a

salaried position and the amount of reimbursement shall be at the discretion of the Board of Directors.

b. If deemed necessary by the Board of Directors, there shall be an Assistant Executive Secretary of the Association. The Assistant Executive Secretary shall be selected on a one year basis and shall be elected by a majority vote of the Board of Directors at their annual meeting. Nominees for the position of Assistant Executive Secretary must be active, advisory, or honorary members of the National Athletic Trainers' Association. This shall be a salaried position and the amount of reimbursement shall be at the discretion of the Board of Directors.

Gary D. Delforge
Director, District # 7
NATA